



**REGULAR BOARD OF TRUSTEES MEETING
October 22, 2025
27355 Woodsfield St., Inkster, MI 48141
6:00 pm**

Call to Order

President Oden called the meeting to order at 6:09 pm

Roll Call

The roll call was performed to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Tanya Jenkins – Treasurer
Ernestine Williams – Secretary
Norma McDaniel - Trustee

Absent:

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
Kristen LeMay, Corporate Accountant, Accel Schools
Xiaofei Pei, Finance Director, Accel Schools
LaShanda Thomas, Managing Director, The Clairmount Group, Inc.
Laura Free, The Clairmount Group, Inc.
Kalyani Bhatt, Compliance Officer, Accel Schools
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC
LaDawn Gibbs, Parent

Public Comment

Ms. Gibbs requested the board to consider re-routing the routes via National Trails Transportation because the commute from home is too far. Ms. Dudley previously had a conversation with Ms. Gibbs to explain the routes as designed by National Trails.

Student Presentations

No student presentations were presented.



Approval of Agenda

Secretary Williams moved to approve the Regular Board Meeting Agenda for October 22, 2025.

Supported by: Trustee McDaniel

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams – Aye

McDaniel - Aye

Approval of Consent Agenda Items

a) Approval of Regular Board Meeting Minutes for September 24, 2025

b) Approval of Allen Law Group #Inv- 7338 in the amount of \$425.00 For September 2025.

Secretary Williams moved to approve Consent Agenda Items a and b.

Supported by: Vice President Brown

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams – Aye

McDaniel – Aye

Old Business

a) National Trails Transportation Update

Ms. Dudley provided an update on National Trails Transportation Routes

Strategic Plan

Ms. Farris shared the following:

- 5 Pillars (Assessment & Accountability, Fiscal Responsibility, Wellness, Partnership & Support, High Quality Workforce)
 - Fiscal Responsibility - Increase enrollment to 253 consistently annually
 - Count Day Number: 249 Current: 256
- Partnership & Support
 - Childhood Hunger Initiative Program (CHIPs) – Distribution of 100 Food
 - Bags per week (400 Bags a month)
- High Quality Workforce
 - IPA will expand the number of certified teachers to 100% by June 2027+
 - (4) Certified Teachers, (3) Alternative Teaching Programs, (2) Certified Administrators
- Increase Stakeholder Involvement





- September Open House – 81 Families
- October Parent Teacher Organization/Literacy Workshop-15 Parents Participated
- Improve Instructional Delivery: Increase the number of certified teachers employed by IPA annually.

New Business

a) Clairmont Group FY 24-25 Audit Presentation

Ms. Thomas communicated IPA’s End of Audit Meeting for June 30, 2025. The following agenda items were discussed:

- Required Communication
- Key Financial Ratios & Analysis

Secretary Williams motioned to accept the FY 24 – 25 audit as presented.

Supported by: Vice President Brown

Votes For: 5 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams – Aye

McDaniel - Aye

Accel Schools Report

i. ESP Report

Ms. Farris shared the following:

- Marketing/Enrollment Updates
 - Targeted Enrollment 253
 - Currently Enrolled: 256
 - Returning Students: 136
 - Total New Enrolled: 120
- Human Resources Update
 - Open Position - Social Emotional Learning Advocate, Paraprofessionals, 4th Grade Teacher, Middle School Self-Contained Teacher
- Hand, Foot, Mouth Disease Protocols
- Facilities Updates
- Mimecast – Awareness Training
 - Provides monthly virtual module technology safety topics for staff to complete.
- Virtual Training Modules via Public School Works for staff to complete.

ii. Compliance Report

Ms. Bhatt communicated that the compliance reports have been submitted accurately with three being late. This month: 69% on time, 100% submitted.





iii. Leadership Report

Ms. Dudley shared the following:

- Fall Data Review: iReady & NWEA
 - iReady Cohort Review: Comparing fall 2024 data to fall 2025
 - NWEA fall reading and math class average RIT Score, Percentile Ranking and Comparison to National Average
 - NWEA Cohort Review: Comparing reading and math fall 2024 data to fall 2025
- MSTEP Cohort Comparison of 23/24 to 24/25
- PSAT reading and math proficiency review.
- Disciplinary Review
- Attendance and Chronic Absenteeism
- Beyond Basics Update
- Open House and PTO/ Literacy Workshop
 - 81 Families = 31.8% of IPA Community
 - Teachers Making Calls
 - Teacher and Class Competition for 100% attendance
 - Class: Cupcake Party
 - Teacher: Tim Horton's Gift Card
- Frightfully Fun Literacy Workshop: 15 Participants
- October and November Happenings at IPA

Accel Schools Financial Report

Monthly Unaudited Financial Report – September FY25

Mr. Pei provided an update for September 30, 2025, Actuals vs. Budget, Unaudited Financials and an overview of the budget and funding sources.

Secretary Williams moved to accept the September 2025 Monthly Unaudited Financial Report.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams – Aye

McDaniel - Aye





Transfer Funds in the amount of \$18,184.71 from the Inkster Preparatory Board Account to the Inkster Preparatory Board General Fund Account for September 2025.

Secretary Williams moved to transfer funds in the amount of \$18,184.71 from the Inkster Preparatory Board Account to the Inkster Preparatory General Account for September 2025.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams – Aye

McDaniel - Aye

Transfer Funds in the amount of \$25,703.53 from Inkster Preparatory Academy General Fund Account to Accel Schools for September 2025.

Secretary Williams moved to transfer funds in the amount of \$25,703.53 from Inkster Preparatory Academy General Fund Account to Accel Schools for September 2025.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams – Aye

McDaniel - Aye

Committee Reports

Education Committee

Secretary Williams shared that the committee met on Oct. 14th with Mr. Brown and Ms. Dudley to discuss the MWEA scores.

Finance Committee

President Oden shared that Mr. Pei covered the same information shared during the regular board meeting and information related to the audit was discussed.

Other Business

No Other Business reported.

CMU Report

Nothing was reported.





Extended Public Comment

Ms. Gibbs shared that one of her grandchildren caught the Hand, Foot, & Mouth virus and requested an update on the school’s DOJO to explain what the school is doing to prevent this from happening in the future. Also asked about transportation for tutoring offered for children.

Board Comments

Vice President Brown discussed the New York Success Academy and his experience from it.

Adjournment

Vice President Brown moved to adjourn the meeting.

Supported by: Trustee McDaniel

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams – Aye

McDaniel - Aye

There being no further business, the meeting was adjourned at 8:09 pm.

Proposed minutes respectfully submitted,

Ernestine Williams

10/30/2025

Approved by Inkster Preparatory Academy Board of Directors

Ernestine Williams

Secretary

11/19/2025

Date

