



**REGULAR BOARD OF TRUSTEES MEETING**  
**November 19, 2025**  
**27355 Woodfield St., Inkster, MI 48141**  
**6:00 pm**

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**Call to Order**

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President Oden called the meeting to order at 6:09 pm

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**Roll Call**

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The roll call was performed to confirm quorum.

**Present:**

Delphine Oden - President  
Eric Brown - Vice President  
Tanya Jenkins – Treasurer

**Absent:**

Ernestine Williams – Secretary  
Norma McDaniel - Trustee

Quorum was confirmed.

**The following individuals attended the meeting:**

Pamela Farris, Regional Vice President, Accel Schools  
Tiffany Dudley, School Leader, Inkster Preparatory Academy  
Kristen LeMay, Corporate Accountant, Accel Schools  
Xiaofei Pei, Finance Director, Accel Schools  
Kalyani Bhatt, Compliance Officer, Accel Schools  
Shawn Hurt, Central Michigan University Representative  
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC  
LaDawn Gibbs, Parent

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**Public Comment**

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No Public Comment

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**Student Presentations**

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Ms. Dudley presented the student presentations for the “Hand-on Learning” project related to energy transference.



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**Approval of Agenda**

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President Brown moved to approve the Regular Board Meeting Agenda for November 19, 2025.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Jenkins - Aye

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**Approval of Consent Agenda Items**

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**a) Approval of Regular Board Meeting Minutes for October 22, 2025**

Vice President Brown moved to approve Consent Agenda Item a.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Jenkins - Aye

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**Old Business**

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No Old Business

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**Strategic Plan Report for FY 2025-26**

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No report was provided.

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**New Business**

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No New Business

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**Accel Schools Report**

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**i. ESP Report**

Ms. Farris shared the following:

- Marketing/Enrollment Updates
  - Currently Enrolled: 246
  - Returning Students: 133
- Human Resources Update
  - Hiring substitute teachers.
  - 4<sup>th</sup> & 6<sup>th</sup> Grade self-contained teachers, Special Education





- Job Recruitment Fair – November 20, 2025
- Facilities Updates
  - Marquee Electrical completed.
  - Rooftop Compressor Needs repair-
  - On-going Deep Cleaning – Flu Season
- State/Federal Compliance
  - MSDS Pupil Membership Fall Submission Completed 11/12/25
  - MCIR Compliance 90% & Above
- Staffing audit with CMU

## ii. Compliance Report

Ms. Bhatt communicated that the compliance reports have been submitted accurately with three being late. This month: 78% on time, 98% submitted.

## iii. Leadership Report

Ms. Dudley shared the following: w

- Monthly Professional Development Day – 11/4/25
- Literacy & Math Coaching
- Instructional Focus Areas
- Chronic Absenteeism
- PBIS
  - Focus Points:
    1. Prioritizing School Work
    2. Following directions
    3. First Things First Story Board
- Discipline for November 2025
- Reading and Math Assessments
- Beyond Basics
- Tutoring
  - 61 Students invited to participate (9 accepted)
  - Average attendance: 41 students
- Substitute Support for 4<sup>th</sup> and 6<sup>th</sup> grade students
- Happenings around IPA
  - 11/12- PTO/ Literacy Workshop for Vocabulary
  - 11/12- 6-8th Grade Junior Achievement
  - 11/12- Student led parent/teacher conferences
  - 11/14: CMU trip for 8th grade
  - 11/18: Family Game Night
  - 11/21: Terrific Tigers
  - 11/25: Mobil Dentist





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## Accel Schools Financial Report

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### Monthly Unaudited Financial Report – October FY25

Mr. Pei provided an update for October 31, 2025, Actuals vs. Budget, Unaudited Financials and an overview of the budget and funding sources.

Vice President Brown moved to accept the October 2025 Monthly Unaudited Financial Report with the additional commentary provided.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

**Transfer Funds in the amount of \$686.35 from the Inkster Preparatory Board General Fund Account to the Inkster Preparatory Board Account for October 2025.**

Vice President Brown moved to transfer funds in the amount of \$686.35 from the Inkster Preparatory Board General Fund Account to the Inkster Preparatory Board Account for October 2025.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

**Transfer Funds in the amount of \$355,958.51 from Inkster Preparatory Academy General Fund Account to Accel Schools for October 2025.**

Vice President Brown moved to transfer funds in the amount of \$355,958.51 from Inkster Preparatory Academy General Fund Account to Accel Schools for October 2025.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye





### **Adopt FY 2026 Amended Budget**

Treasurer Jenkins moved to adopt the Resolution of the Inkster Preparatory Academy Board of Directors General Fund for FY 2025-26

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

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### **Committee Reports**

#### **Education Committee**

Nothing was reported

#### **Finance Committee**

Nothing was reported

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### **Other Business**

Treasurer Jenkins discussed procuring small flashlights for the students for days when it's dark coming or leaving from school. She also mentioned getting a STEM bus for the students (similar to The Girl Scouts). More information will be provided.

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### **CMU Report**

Mr. Hurt reported the following:

- CMU will be conducting a virtual series for board members on school finances.
- Congratulated team on the new marquee sign
- Winter Test for NWEA
- November 21<sup>st</sup> workshop for NWEA and M-STEP

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### **Extended Public Comment**

Ms. Gibbs shared that she was impressed with the parent teacher conference process and likes the reading coach; feeling she's very passionate and wants to ensure students can read. Asked about tutoring and getting transportation to tutoring.

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### **Board Comments**

No Board Comments





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**Adjournment**

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Vice President Brown moved to adjourn the meeting.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Jenkins - Aye

There being no further business, the meeting was adjourned at 7:42 pm.

Proposed minutes respectfully submitted,

Approved by Inkster Preparatory Academy Board of Directors

Ernestine Williams  
Secretary

11/19/2025  
Date

Approved  
*Ernestine Williams*  
ERNESTINE WILLIAMS

11/19/25

