



**REGULAR BOARD OF TRUSTEES MEETING**  
**August 27, 2025**  
**27355 Woodfield St., Inkster, MI 48141**  
**6:00 pm**

---

**Call to Order**

---

Vice President Brown called the meeting to order at 6:00 pm

---

**Roll Call**

---

The roll call was performed to confirm quorum.

**Present:**

Delphine Oden - President  
Eric Brown - Vice President  
Tanya Jenkins – Treasurer  
Ernestine Williams – Secretary

**Absent:**

Norma McDaniel - Trustee

**Quorum was confirmed.**

**The following individuals attended the meeting:**

Pamela Farris, Regional Vice President, Accel Schools  
Tiffany Dudley, School Leader, Inkster Preparatory Academy  
Kristen LeMay, Corporate Accountant, Accel Schools  
Xiaofei Pei, Finance Director, Accel Schools  
Jonathan Trout, Authorizer Liaison, Central Michigan University  
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

---

**Public Comment**

---

No public comment

---

**Student Presentations**

---

No student presentations were presented.

---

**Approval of Agenda**

---

Secretary Williams moved to approve the Regular Board Meeting Agenda for August 27, 2025 with an amendment to move item D from Consent Agenda Items to the Finance Committee.

**Supported by: Treasurer Jenkins**

**Votes For: 4 Votes Against: 0**

**The vote was unanimous in favor of the motion.**

Oden - Aye  
Brown – Aye  
Jenkins – Aye  
Williams - Aye





---

## Approval of Consent Agenda Items

---

- a) Approval of Regular Board Meeting Minutes for July 23, 2025
- b) Approval of Allen Law Group #Inv- 7070 in the amount of \$1,350.00 For July 2025.
- c) Approval of LB Management & Consulting invoice #INV-0717 in the amount of \$400.00 for July 2025

Secretary Williams moved to approve the Consent Agenda Items a – c.

Supported by: Vice President Brown

Votes For: 4 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

---

## Old Business

---

No Old Business was reported.

---

## Strategic Plan

---

Nothing was reported; however, Secretary Williams requested that trustees review the strategic plan for discussion at a future meeting.

---

## New Business

---

Nothing was reported.

---

## Accel Schools Report

---

### ESP Report

Ms. Farris shared the following:

- Marketing/Enrollment Updates
  - Targeted Enrollment 253
  - Currently Enrolled: 250
  - Returning Students: 160
  - Total New Enrolled: 82
- Human Resources Update
  - Open Position - Social Emotional Learning Advocate
  - Hired: Middle School ELA/Social Studies, Middle School Math/Science 4th Grade Teacher
- Facilities Update
- Great Start Readiness Program Update – begins after Labor Day.

### Compliance Report

Ms. Farris communicated that the compliance reports have been submitted on time.





---

## Inkster Preparatory School Leader's Report

---

### Leadership Report

Ms. Dudley shared the following:

- MSTEP/PSAT 8 – Official results expected Fall 2025
- iReady/ NWEA
- CMU Performance Report
- Partnership Updated Goals
  - MICIP Goals
  - PBIS and Social Emotional Learning to Reduce Student Referrals and Suspensions
  - IPA Student Population
  - Math and Reading Performance
  - Fall & Spring Achievement Comparison – 2024/2025
- Professional Development Planning
  - 8/18-8/22 Professional Development
  - Annual Professional Development Plan
- Marketing efforts
- Personnel
  - Staff Recruiting
- Parent Orientation - 8/18 - 8/21 at 4 pm
- Upcoming IPA Events

---

## Accel Schools Financial Report

---

### Monthly Unaudited Financial Report – July FY25

Mr. Pei provided an update for July 31, 2025, Actuals vs. Budget, Unaudited Financials and an overview of the budget and funding sources.

**Secretary Williams moved to accept the July 2025 Monthly Unaudited Financial Report.**

**Supported by: Treasurer Jenkins**

**Votes For: 4    Votes Against: 0**

**The vote was unanimous in favor of the motion.**

**Oden - Aye**

**Brown – Aye**

**Jenkins – Aye**

**Williams - Aye**

---

## Committee Reports

---

### Education Committee

Committee met to discuss the Leader's Report. They will be meeting the 2<sup>nd</sup> Tuesday in September.





**Finance Committee**

**Transfer Funds in the amount of \$621.99 from the Inkster Preparatory Board Account to the Inkster Preparatory General Fund Account for July 2025.**

Secretary Williams moved to transfer funds in the amount of \$621.99 from the Inkster Preparatory Board Account to the Inkster Preparatory General Fund Account for July 2025.

Supported by: Treasurer Jenkins

Votes For: 4 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

**Transfer Funds in the amount of \$281,533.02 from Inkster Preparatory Academy General Fund Account to Accel Schools for July 2025.**

Treasurer Jenkins moved to transfer funds in the amount of \$281,533.02 from Inkster Preparatory Academy General Fund Account to Accel Schools for July 2025.

Supported by: Secretary Williams

Votes For: 4 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

**Approval of Transfer \$1,000.00 to Accel Schools for June 30, 2025 Transfer Request.**

It was noted that the approved June 30, 2025, funds transfer from Inkster Preparatory Academy General Fund to Accel Schools was reported at \$1,000 less than the actual required amount and is included in the above transfer.

---

**Other Business**

---

No Other Business reported.

---

**CMU Report**

---

Mr. Trout communicated the following:

- NWEA Academic Performance Report and how it relates to the contract with Central Michigan.
- “Fire Up for the Future” dates are posted.
- Certification program for teaching certificates via CMU — offering 50% fee coverage.

---

**Extended Public Comment**

---





No extended public comment.

---

**Board Comments**

---

Secretary Williams shared that she enjoyed the "Clap In" for the students' first day of school.

---

**Adjournment**

---

Secretary Williams moved to adjourn the meeting.

Supported by: Treasurer Jenkins

Votes For: 4    Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Jenkins - Aye

Williams - Aye

There being no further business, the meeting was adjourned at 7:18 pm.

Proposed minutes respectfully submitted,

Approved by Inkster Preparatory Academy Board of Directors

*Ernestine Williams*

Secretary

9-4-25

Date

*Ernestine Williams*  
Secretary

*9-24-25*  
Date



