



REGULAR BOARD OF TRUSTEES MEETING
June 25, 2025
27355 Woodsfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:50 pm

Roll Call

The roll call was performed to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Tanya Jenkins – Treasurer
Norma McDaniel - Trustee

Absent:

Ernestine Williams – Secretary (Virtual)

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
Vanessa Gulley, Provisions Governance Consultant
Xiaofei Pei, Finance Director, Accel Schools
Kristen LeMay, Corporate Accountant, Accel Schools
Kalyani Bhatt, Compliance Officer, Accel Schools
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

Public Comment

There was no public comment.

Student Presentations

No student presentations were presented.

Approval of Agenda

Treasurer Jenkins moved to approve the Regular Board Meeting Agenda for June 25, 2025.

Supported by: Vice President Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye
Brown – Aye
Jenkins – Aye
McDaniel - Aye





Approval of Consent Agenda Items

- a) Approval of Special Meeting Minutes for Wednesday June 4, 2025
- b) Approval of Provision invoice 6.25 in the amount of \$3500.00 for May 2025
- c) Approval of LB Management & Consulting invoice #INV-715 in the amount of \$500.00 for May 2025

Treasurer Jenkins moved to approve the Consent Agenda Items a – c.

Supported by: Vice President Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

McDaniel - Aye

Old Business

Removal Of City Works and Hampton Security Contracts Tabled At 6.04.2025

Vice President Brown moved to remove (a) City Works and (b) Hampton Security contracts from the tabled discussion during the June 4, 2025, Meeting.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

McDaniel - Aye

a) City Works – Custodial/Maintenance

Treasurer Jenkins moved to approve the contract for City Works for Custodial/Maintenance Services.

Supported by: Vice President Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

McDaniel - Aye





b) *B. Hampton Security*

Treasurer Jenkins moved to approve the Hampton Security contract.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

McDaniel - Aye

New Business

Provision Independent Contractor Agreement

Vice President Brown moved to remove Provision Independent Contractor Agreement from the agenda.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

McDaniel - Aye

Clairmount Group, Plc

Vice President Brown moved to approve the Clairmount Group Engagement Letter to perform auditing services.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

McDaniel - Aye

Accel Schools Report

ESP Report

Ms. Farris shared the following:

- Marketing/Enrollment Updates
 - Targeted Enrollment 253
 - Currently Enrolled: 201
 - Returning Students: 187
 - Marketing via yard signs, social media, flyers, referral process, etc.
- Posting of IPA Budget Hearing Notice for June 25, 2025





- Human Resources Update
 - Open Positions:
 - Middle School –Math/Science Teacher
 - Middle School English/Social Studies Teacher
 - Special Education Resource Teacher
 - GSRP Lead Teacher, Assistant Teacher
 - Literacy Coach
 - Social Emotional Advocate
 - 4th Grade Teacher
- Facilities Update
 - Custodial Service
 - Electrical Service
 - Plumbing Service
 - Mechanical Service (Heating & Cooling)
 - Structural Repairs or Services
- Special Education Updates: June 2025

Compliance Report

Ms. Bhatt communicated that the compliance reports have been submitted 100% on time; with no more than five late submittals.

Inkster Preparatory School Leader's Report

Leadership Report

Ms. Dudley shared the following in her report:

- May/June Attendance
- Discipline and PBIS Data
- MSTEP / NWEA Data
- Survey Data
 - Accel Parent Survey
 - 6th – 8th Grade Survey
 - 3rd - 5th Grade Survey
 - IPA Parent Survey
- Beyond Basics Curriculum
- Teacher Retention
- Events in June
 - International Studies
 - NWEA Celebration Cookout
 - Field Day
 - Assembly Fun
 - Promotions
- Promotion Ceremony





Accel Schools Financial Report

Monthly Unaudited Financial Report – May FY25

Mr. Pei provided an update for May 31, 2025, Actuals vs. Budget, Unaudited Financials, and an overview of the budget and funding sources.

Vice President Brown moved to accept the May 2025 Monthly Unaudited Financial Report.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel – Aye

Adoption of Final Amended FY 24/25 Budget

Mr. Pei provided an update on the Final Amended FY 24/25 Budget

Treasurer Jenkins moved to approve the Final Amended General Fund Budget for FY 24/25.

Supported by: Vice President Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye

Treasurer Jenkins moved to approve the School Food Service Fund’s Final Budget for FY 24/25.

Supported by: Vice President Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye





Adoption of FY 25/26 Proposed Budget

Mr. Pei provided an update for the FY 25/26 Proposed Budget.

Treasurer Jenkins moved to accept the FY 25/26 Proposed Budget.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Brown – Aye
- Williams – Aye
- McDaniel - Aye

Committee Reports

Education Committee

Ms. Dudley mentioned the meeting went well during the review and assessment of the school’s performance data.

Finance Committee

Nothing was reported.

Transfer Funds in the amount of \$2,095.89 from the Inkster Preparatory Board Account to the General Fund Account for May 2025.

Treasurer Jenkins moved to transfer funds in the amount of \$2,095.89 from the Inkster Preparatory Board Account to the Inkster Preparatory General Fund Account for May 2025.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Brown – Aye
- Williams – Aye
- McDaniel - Aye

Transfer Funds in the amount of \$307,604.21 from Inkster Preparatory Academy General Fund Account to Accel Schools for May 2025.

Treasurer Jenkins moved to transfer funds in the amount of \$307,604.21 from Inkster Preparatory Academy General Fund Account to Accel Schools for May 2025.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Brown – Aye
- Williams – Aye
- McDaniel - Aye



