



REGULAR BOARD OF TRUSTEES MEETING
July 23, 2025
27355 Woodsfield St., Inkster, MI 48141
6:00 pm

Call to Order

Vice President Brown called the meeting to order at 6:04 pm

Roll Call

The roll call was performed to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Tanya Jenkins – Treasurer
Ernestine Williams – Secretary
Norma McDaniel - Trustee

Absent:

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
Kalyani Bhatt, Compliance Officer, Accel Schools
Kristen LeMay, Corporate Accountant, Accel Schools
Xiaofei Pei, Finance Director, Accel Schools
Anya Khahb, 21st Century
Michelle Khahb, 21st Century
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

Public Comment

21st Century introduced their new employee and shared an update on the status of their program and student engagement.

Student Presentations

No student presentations were presented.



Approval of Agenda

Secretary Williams moved to approve the Regular Board Meeting Agenda for July 23, 2025.

Supported by: Vice President Brown

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

McDaniel - Aye

Approval of Consent Agenda Items

a) Annual Organizational Meeting Minutes for June 25, 2025

b) Budget Hearing Meeting Minutes for June 25, 2025

c) Approval of Allen Law Group #Inv- 6952 in the amount of \$725.00 For June 2025.

d) Approval of LB Management & Consulting invoice #INV-0716 in the amount of \$400.00 for June 2025

Treasurer Jenkins moved to approve the Consent Agenda Items a – d.

Supported by: Trustee McDaniel

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

McDaniel - Aye

Approval of Regular Meeting Minutes

Treasurer Jenkins moved to approve the Regular Board Meeting Minutes for June 25, 2025 pending necessary corrections.

Supported by: Trustee McDaniel

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

McDaniel - Aye

Old Business

No Old Business was reported.





New Business

National Trail Transportation Agreement

Ms. Farris communicated that the National Trail Transportation Agreement was reviewed by their attorneys, which has been revised and requires review for approval.

Secretary Williams moved to approve the National Trails Transportation Agreement.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

McDaniel - Aye

Approval of the Resolution of Change in Membership of the Board of Directors

Ms. Farris communicated the Resolution Change in Membership of the Board of Directors for Mr. Eric Brown. All paperwork has been completed.

Secretary Williams moved to approve the Resolution of Change in Membership to reappoint Eric Brown.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

McDaniel - Aye

Accel Schools Report

ESP Report

Ms. Farris shared the following:

- Marketing/Enrollment Updates
 - Targeted Enrollment 253
 - Currently Enrolled: 211
 - Returning Students: 187
 - Total New Enrolled: 24
- Human Resources Update
 - Vacancies and position offers
- Facilities Update
 - Classroom walls have been deep cleaned.
 - Desk and chairs are 25% done.
 - Floor restoration started last week.





- Water fountain filter were replaced
- North side driveway pothole was repaired with asphalt cold patching material.
- Proposals have been accepted for replacing the gyms sloped shingled roof and the two flat roofs.
 - Being reviewed by corporate facilities for consideration.
- Technology Summer Updates

Compliance Report

Ms. Bhatt communicated that the compliance reports have been submitted 100% on time.

Inkster Preparatory School Leader's Report

Leadership Report

Ms. Dudley shared the following in her report:

- MSTEP/PSAT 8 – Expecting results early fall
- NWEA Spring Growth (Math & Reading)
- MICIP Updated Strategies
 - Partnership Agreement Goals, Strategies and Activities
 - 36 Month goals
- Reduce Chronic Absenteeism
- PBIS and Social Emotional Learning to Reduce Student Referrals and Suspensions
- Staff Recruiting
- Annual Professional Development

Accel Schools Financial Report

Monthly Unaudited Financial Report – June FY25

Mr. Pei provided an update for June 30, 2025, Actuals vs. Budget, Unaudited Financials and an overview of the budget and funding sources.

Secretary Williams moved to accept the June 2025 Monthly Unaudited Financial Report.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

McDaniel - Aye





Committee Reports

Education Committee

Nothing was reported.

Finance Committee

President Oden communicated that the committee discussed the information Mr. Pei reported during the meeting. They also discussed allocating a budget for board conferences.

Transfer Funds in the amount of \$121.99 from the Inkster Preparatory Board Account to the Inkster Preparatory Board General Fund Account for June 2025.

Secretary Williams moved to transfer funds in the amount of \$121.99 from the Inkster Preparatory Board Account to the Inkster Preparatory Board General Fund for June 2025.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Jenkins - Aye

Williams - Aye

McDaniel - Aye

Transfer Funds in the amount of \$222,302.66 from Inkster Preparatory Academy General Fund Account to Accel Schools for June 2025.

Secretary Williams moved to transfer funds in the amount of \$222,302.66 from Inkster Preparatory Academy General Fund Account to Accel Schools for June 2025.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Jenkins - Aye

Williams - Aye

McDaniel - Aye

Other Business

Secretary Williams inquired about the liability insurance for board members.





CMU Report

Mr. Trout communicated the following:

- MWEA Results are forthcoming
- Annual Conference Reception scheduled for August 13th
- Annual Conference is scheduled for August 14th
- Encouraged the board to update the Strategic Plan periodically as it is a “living” document.

Extended Public Comment

No extended public comment.

Board Comments

Vice President Brown shared that the National Charter Conference was a great conference to attend. He suggested that Michigan host a reception for Michigan attendees for future events.

Adjournment

Secretary Williams moved to adjourn the meeting.

Supported by: Trustee McDaniel

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown – Aye

Jenkins – Aye

Williams - Aye

McDaniel - Aye

There being no further business, the meeting was adjourned at 7:33 pm.

Proposed minutes respectfully submitted,

Approved by Inkster Preparatory Academy Board of Directors

Ernestine Williams

Secretary

7/28/2025

Date

