



SPECIAL BOARD OF TRUSTEES MEETING
June 4, 2025
27355 Woodfield St., Inkster, MI 48141
6:00 pm

Call to Order

Vice President Brown called the meeting to order at 6:01 pm

Roll Call

The roll call was performed to confirm quorum.

Present:

Eric Brown - Vice President
Ernestine Williams – Secretary
Tanya Jenkins – Treasurer
Norma McDaniel - Trustee

Absent:

Delphine Oden - President (virtual)

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
Vanessa Gulley, Provisions Governance Consultant
Jonathan Trout, Authorizer Liaison, Central Michigan University
Xiaofei Pei, Finance Director, Accel Schools
Kristen LeMay, Corporate Accountant, Accel Schools
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

Public Comment

There was no public comment.

Student Presentations

No student presentations were presented.





Approval of Agenda

Secretary Williams moved to approve the Special Board Meeting Agenda for June 4, 2025.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown – Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Approval of Consent Agenda Items

a) Approval of Meeting Minutes for Wednesday April 23, 2025

b) Approval of Provision invoice 5.25 in the amount of \$3500.00 for May 2025

c) Approval of LB Management & Consulting invoice #INV-714 in the amount of \$400.00 for April 2025

Secretary Williams moved to approve the Consent Agenda Items a – c.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown – Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Old Business

No Old Business to report.

New Business

IPA AMENDMENT NO. 4 - Class Of 2025 - Charter Contract Summary of Changes

Ms. Farris presented the contract amendments from Central Michigan for board approval.

Secretary Williams moved to approve the IPA Amendment No. 4

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown – Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye





Contract Discussion/Approvals

City Works – Custodial/Maintenance

Hampton Security

Ms. Farris stated that the contracts from the attorney’s office have not been received and will be presented at the next scheduled meeting.

Secretary Williams moved to table the contract discussions for City Works and Hampton Security until the Regular Board Meeting scheduled for June.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Approval of Spring Board Policies

Ms. Farris communicated that they’ve had the opportunity to review the updates with the National Charter Institute on the following board policies that will require adoption:

- 0131.1 - Charter Contract Bylaws and Board Operating Policies
- 2264 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Deleted)
- 2266 -Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)
- 2340 - Field and Other Academy Sponsored Trips
- 5320 - Immunization
- 5330 - Use of Medications
- 5330.01 - Epinephrine Auto-Injectors
- 5350 - Student Health, Well-Being, and Suicide Prevention Legal Content Revised
- 8500 - Food Services
- 8510 - Wellness
- 8510 Appendix A - Specific Goals for Nutrition
- 8510 Appendix C - Specific Goals for Other Academy-Based Activities Designed to Promote Student Wellness
- 8510 Appendix D - Specific Goals for Nutrition Promotion

Secretary Williams moved to adopt policy 0131.1.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye





Secretary Williams moved to adopt deleted policy 2264.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Secretary Williams moved to adopt policy 2266.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Secretary Williams moved to adopt policy 2340.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Secretary Williams moved to adopt policy 5320.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Secretary Williams moved to adopt policy 5330.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye





Secretary Williams moved to adopt policy 5330.01.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Secretary Williams moved to adopt policy 5350.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel – Aye

Secretary Williams moved to adopt policy 8500.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Secretary Williams moved to adopt policy 8510.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel – Aye

Secretary Williams moved to adopt policy 8510 Appendix A.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel – Aye





Secretary Williams moved to adopt policy 8510 Appendix C.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

Secretary Williams moved to adopt policy 8510 Appendix D.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown - Aye

Williams – Aye

Jenkins – Aye

McDaniel - Aye

Accel Schools Report

ESP Report

Ms. Farris shared the following:

- New/Returning Enrollment
 - 195 Enrolled
 - Target enrollment: 253
- Human Resources Update
 - Open Positions: Literacy Coach, MS Math/Science, SEL Advocate
 - Re-Contracting for FY25-26 Started May 20, 2025
- Marketing Campaign Updates
- Facilities Update
 - Marquee Rehab
 - Rooftop Unit – will need to post “No Trespassing” signs
 - Certified Mulch for Playscape Area
 - Internal building repairs
 - Securing Doors
 - Re-securing of banners
 - Spring Clean
 - Water Fountain
 - Etc.
- Great Start Readiness Program
 - Current enrollment: 16 students
 - Will be held 5 days versus 4 days per week.
- Nonviolent Crisis Intervention Training was held May 17, 2025

Compliance Report

Ms. Farris communicated that the compliance report is 100% submitted; however, one requirement was submitted late.





Inkster Preparatory School Leader's Report

Leadership Report

Ms. Dudley shared the following in her report:

- April/May Attendance and Enrollment
- Discipline and PBIS Data
- Pancake Breakfast
- MSTEP – 95% Threshold
- Beyond Basics Curriculum and Daily Group Routine
- Virtual Tutoring
- Events in May
 - Flat Stanly (2nd & 3rd Grade
 - MSU Green Schools Activity
 - Doughnuts for Grown ups
 - National Charter Day at the Capitol
 - Spring Fling Family Thing - Schoolwide Party – May 22, 2025
- Promotion Ceremony

Accel Schools Financial Report

Monthly Unaudited Financial Report – April FY25

Mr. Pei provided an update for April 30, 2025, Actuals vs. Budget, Unaudited Financials and an overview of the budget and funding sources.

Secretary Williams moved to accept the April 2025 Monthly Unaudited Financial Report.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye

Committee Reports

Education Committee

Secretary Williams shared she, Ms. Dudley and Ms. Farris met to discuss information from Ms. Dudley's reports, as well as, developing a plan to track IPA students on their progress post-graduation.

Finance Committee

Nothing was reported.





Transfer Funds in the amount of \$3,787.97 from the Inkster Preparatory Board General Fund to the Inkster Preparatory Board Account for April 2025.

Secretary Williams moved to transfer funds in the amount of \$3,787.97 from the Inkster Preparatory Board General Fund to the Inkster Preparatory Board Account for April 2025.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown – Aye

Williams – Aye

Jenkins – (temporarily absent)

McDaniel - Aye

Transfer Funds in the amount of \$360,401.08 from Inkster Preparatory Academy General Fund Account to Accel Schools for April 2025.

Secretary Williams moved to transfer funds in the amount of \$360,401.08 from Inkster Preparatory Academy General Fund Account to Accel Schools for April 2025.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Brown – Aye

Williams – Aye

Jenkins – (temporarily absent)

McDaniel - Aye

Other Business

No other business was reported.

CMU Report

Mr. Trout communicated the following:

- New Board Member Orientation in July
- June 25, 2025 – Board Presidents Round Table in Plymouth, MI
- Annual Conference Reception registration should be open in two weeks.
- Special Education sessions are forthcoming for registration.

Extended Public Comment

No extended public comment.

Board Comments

No board comments



