



**REGULAR BOARD OF TRUSTEES MEETING**  
**April 23, 2025**  
**27355 Woodfield St., Inkster, MI 48141**  
**6:00 pm**

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**Call to Order**

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President Oden called the meeting to order at 6:14 pm

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**Roll Call**

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**The roll call was performed to confirm quorum.**

**Present:**

Delphine Oden - President  
Eric Brown - Vice President  
Ernestine Williams – Secretary  
Tanya Jenkins – Treasurer

**Absent:**

Norma McDaniel - Trustee

**Quorum was confirmed.**

**The following individuals attended the meeting:**

Pamela Farris, Regional Vice President, Accel Schools  
Tiffany Dudley, School Leader, Inkster Preparatory Academy  
Vanessa Gulley, Provisions Governance Consultant  
Jeanette Girty, Provisions 4 Solutions  
Jonathan Trout, Authorizer Liaison, Central Michigan University  
Xiaofei Pei, Finance Director, Accel Schools  
Kristen LeMay, Corporate Accountant, Accel Schools  
Kalyani Bhatt, Compliance Officer, Accel Schools  
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

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**Public Comment**

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There was no public comment.

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**Student Presentations**

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Inkster Prep student, (Student A) presented a project to the board which is scheduled to be presented at the National Charter Day at the Capitol.

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**Approval of Agenda**

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Secretary Williams moved to approve the Regular Board Meeting Agenda for April 23, 2025.





**Supported by:** Vice President Brown

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Jenkins - Aye

### Approval of Consent Agenda Items

a) Approval of Meeting Minutes for Wednesday March 19, 2025

b) Approval of Provision invoice 4.25 in the amount of \$3500.00 for April 2025

Vice President Brown moved to approve the Consent Agenda Items a – b.

**Supported by:** Secretary Williams

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Jenkins – Aye

### Old Business

No Old Business to report.

### New Business

#### School Calendar

Ms. Farris presented the school calendar for approval.

Secretary Williams moved to accept the 2025-26 School Calendar.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Jenkins – Aye

#### Annual Board Calendar

Secretary Williams moved to accept the 2025-26 Board Meeting Calendar.

**Supported by:** Treasurer Jenkins





**Votes For: 4    Votes Against: 0**

**The vote was unanimous in favor of the motion.**

**Oden – Aye**

**Brown – Aye**

**Williams – Aye**

**Jenkins – Aye**

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## **Accel Schools Report**

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### **ESP Report**

Ms. Farris shared the following:

- Human Resources Updates
- Enrollment and Re-enrollment
  - 213 Enrollment
  - 191 Re-enrollment
- Marketing Plans
  - Community Canvassing
  - Local Event Participation - HP Parade, Summer Movie or Game Events, etc.
  - Parent Referrals- Raffles
  - Schedule School Tours
  - Kindergarten Round-up
- Central Michigan University Facilities Site Visit- 4/3
- Facilities Update
- Great Start Readiness Program Application
  - Wayne RESA visit completed – 4/2/25
  - Submission of CMU’s Preliminary Approval
  - Letter/CMU Contract Agreement to Wayne RESA GSRP Office
  - Application approval deadline – June 2025

### **Compliance Report**

Ms. Bhatt communicated that the compliance report is 100% submitted and 96% on time.

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## **Inkster Preparatory School Leader’s Report**

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### **Leadership Report**

Ms. Dudley shared the following in her report:

- Attendance and Enrollment
- Discipline and PBIS
  - PBIS Reward April 8, 2025
    - Goal: Improve student iReady usage
    - Pancake Breakfast for scholars achieving their bi-weekly goal!
- April Short Cycle Data Results and Weekly iReady
- MSTEP and PSAT Prep





- Coach on Special Assignment – Teachers led small groups will focus on literacy and math specific skills and standards that students did not do well on.
- Beyond Basics Curriculum and Daily Group Routine
- Virtual Tutoring
- Events in April
  - Earth Day with AKA: April 22, 2025
  - Leanna Hicks Public Library - Date TBD
  - Nutrition Classes - Date TBD
  - Charter Day at the Capitol
  - Spring Fling Family Thing - Schoolwide Party – May 22, 2025
  - High Tea with Zetas! - Date TBD
  - Poppin Popcorn Fundraiser
  - Big Game Time Promotion Celebration
  - Junior Achievement – April 14, 2025
- Parent Involvement
  - Parent/ Teacher Conference Participation: 86%
  - PTO/ Parent Math Workshop (Monthly) 14 Families – April 16, 2025

### **Accel Schools Financial Report**

#### **Monthly Unaudited Financial Report – March FY25**

Mr. Pei provided an update for March 31, 2025, Actuals vs. Budget, Unaudited Financials and an overview of the budget and funding sources.

**Secretary Williams moved to accept the March 2025 Monthly Unaudited Financial Report pending audit.**

**Supported by: Vice President Brown**

**Votes For: 4    Votes Against: 0**

**The vote was unanimous in favor of the motion.**

Oden – Aye

Brown – Aye

Williams – Aye

Jenkins - Aye

### **Committee Reports**

#### **Education Committee**

Secretary Williams shared the committee met on April 8<sup>th</sup> which included Ms. Farris and Ms. Dudley. The committee discussed information presented during the Leader’s Report and marketing efforts to reach the school’s goal of 253 students.

- President Oden mentioned Shred Day scheduled for May 3<sup>rd</sup> from 12 pm – 3pm could be an opportunity to reach out to the community.

#### **Finance Committee**

President Oden shared the committee discussed the information Mr. Pei presented during his report of the unaudited financials for March 2025. Ms. Farris, Mr. Pei, Ms. Zarecki and Ms. LeMay were in attendance.





Transfer Funds in the amount of \$3,612.03 from the Inkster Preparatory Board Account to the Inkster Preparatory Academy General Fund for March 2025.

Secretary Williams moved to transfer funds in the amount of \$3,612.03 from the Inkster Preparatory Board Account to the Inkster Preparatory Academy General Fund for March 2025.

**Supported by:** Vice President Brown

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Jenkins - Aye

Transfer Funds in the amount of \$315,684.17 from Inkster Preparatory Academy General Fund Account to Accel Schools for March 2025.

Vice President Brown moved to transfer funds in the amount of \$315,684.17 from Inkster Preparatory Academy General Fund Account to Accel Schools for March 2025.

**Supported by:** Secretary Williams

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Jenkins – Aye

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### Other Business

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No other business was reported.

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### CMU Report

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Mr. Trout communicated the following:

- The deadline for the Innovation and Vision Contest is Friday, April 25, 2025.
- Ensure everyone has registered for the annual conference and reception.

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### Extended Public Comment

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Ms. Farris shared that Vice President Brown and Treasurer Jenkins will be attending the National Charter Conference in June.

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### Board Comments

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- President Oden communicated that she may not be at the May board meeting and will need Vice President Brown to conduct the meeting in her absence.



