



**SPECIAL BOARD OF TRUSTEES MEETING
MARCH 19, 2025
27355 Woodsfield St., Inkster, MI 48141
6:00 pm**

Call to Order

President Oden called the meeting to order at 6:05 pm

Roll Call

President Oden performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Ernestine Williams – Secretary

Absent:

Tanya Jenkins – Treasurer
Norma McDaniel - Trustee

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
Vanessa Gulley, Provisions Governance Consultant
Jeanette Girty, Provisions 4 Solutions
Xiaofei Pei, Finance Director, Accel Schools
Kalyani Bhatt, Compliance Officer, Accel Schools
Kristen LeMay, Corporate Accountant, Accel Schools
Michelle Shurman, Key Foods
Michelle Fuller, Key Foods

Public Comment

There was no public comment.

Student Presentations

Two students (Student A – a fourth grader and Student B a second grader), presented their Black History projects. Student B presented Sojourner Truth, and Student A presented Ruby Bridges and did an excellent job.

Approval of Agenda

Secretary Williams moved to approve the Special Board Meeting Agenda for March 19, 2025.

Supported by: Vice President Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.





Oden – Aye
Brown – Aye
Williams – Aye

Approval of Consent Agenda Items

- A. Approval of Meeting Minutes for Wednesday, February 26, 2025.
- B. Approval of Provisions invoice IPD #3.25 in the amount of \$3,500 for March 2025.

Secretary Williams moved to approve the consent agenda of items A and B.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Williams – Aye

Old Business

No Old Business to report.

New Business

Key Group presentation of food service for fiscal year 2025-26, discussion and approval.

- Michelle Shurmer and Michelle Fuller explained that they would take over the school food service program and handle all our food service needs.
- Food service will be removed from our financial statements, and a separate food service audit will be eliminated.

Secretary Williams moved that we approve the Key Group alternate food agreement effective July 1, 2025, and authorize President Delphine Oden to sign once it is received.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Williams – Aye

The contract amendment for the Great Start Readiness Program.

- Wayne RESA has already scheduled a site review.
- This is not charter authorizer-specific, but it is part of what the authorized school is doing, and the charter must be amended.

Secretary Williams moved to approve the Contract Amendment Resolution/ Questionnaire for the Great Start Readiness Program.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye





Williams – Aye

Accel Schools ESP Report

ESP Report

Ms. Farris communicated the following:

- Open enrollment started on March 1st.
 - Yard signs in front of the school
 - Advertisement in the Telegram
 - Once a month, there will be informational sessions.
- The target is 253.
- Our number is currently 226; 173 parents have reenrolled their students for next year.
- Enrollment marketing plan
- Human Resources Update
 - Open Positions – The Math and Science teacher is retiring this week for health reasons. Interviews are being held.
- Facilities Monthly Update
 - Had to replace the heater exchange on the roof this week.
- Governor Whitmer has indicated that the state has saved \$10K per year for families who have qualified for and used the GSRP. 56% of 4-year-olds are enrolled in Pre-K programs.
- Based on a meeting with the Michigan Appropriations Committee, it looks as if in FY26, the charter school student allowance will be 10 K.

Compliance Report

Ms. Bhatt communicated that the compliance report is in good standing and submitted on time; only three reports from the beginning of the year were considered late, but everything since has been on time.

Inkster Preparatory Academy School Leader's Report

Leadership Report

Ms. Dudley communicated the following:

- March attendance is 84.7 to 85.5% each week.
- Enrollment is 226, and re-enrollment is 173.
- Suspension & Referral Comparison of years.
- Academic Data by Grade
- MSTEP and PSAT testing are coming up.
- Session 1 Beyond Basics outcomes: 11 of 18 (61%) made over one-year growth, 4 of 17 (22%) demonstrated just below one-year growth with the minimum threshold of .5 or half a year, 3 of 18 (16%) demonstrated minimal growth and did not meet the minimum growth. The next session comprises six 3rd graders, three 4th graders, four 5th graders, and five 6th graders.
- Virtual tutoring with 4th and 5th graders.
- Charts for math and reading scores were presented, which also compared returning versus new students.
- Many community representatives participated during reading month.
- Upcoming Events





- o CMU is coming to do some guest reading.

Accel Schools Financial Report

Monthly Unaudited Financial Report – February FY25

Mr. Pei provided an update on February 28, 2025, Unaudited Financials and an overview of the budget and funding sources.

Vice President Brown moved to accept the Monthly Unaudited Financial Report for February 2025, pending audit.

Supported by: Secretary Williams

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Committee Reports

Education Committee

The education committee met and reviewed the leader’s report.

Finance Committee

The finance committee met and reviewed the financial report. The school ended the month in a positive position. The budget is being finalized and presented. An updated report on the front signage will be presented at the next meeting.

Transfer funds in the amount of \$3,809.80 from the Inkster Preparatory Academy General Fund to the Inkster Preparatory Board Account.

Vice President Brown moved to transfer \$3,809.80 from the Inkster Preparatory Academy General Fund to the Inkster Preparatory Board Account.

Supported by: Secretary Williams

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Transfer funds in the amount of \$530,802.43 from the Inkster Preparatory Academy General Fund Account to Accel Schools for February 2025.

Secretary Williams moved to transfer \$530,802.43 from the Inkster Preparatory General Fund to Accel Schools for October 2025.

Supported by: Vice President Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye



