



**REGULAR BOARD OF TRUSTEES MEETING**  
**November 20, 2024**  
**27355 Woodsfield St., Inkster, MI 48141**  
**6:00 pm**

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**Call to Order**

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President Oden called the meeting to order at 6:04 pm

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**Roll Call**

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**President Oden performed the roll call to confirm quorum.**

**Present:**

Delphine Oden - President  
Eric Brown - Vice President  
Ernestine Williams – Secretary  
Tanya Jenkins – Treasurer (arrived at 6:08 pm)

**Absent:**

Norma McDaniel - Trustee

**Quorum was confirmed.**

**The following individuals attended the meeting:**

Pamela Farris, Regional Vice President, Accel Schools  
Tiffany Dudley, School Leader, Inkster Preparatory Academy  
Vanessa Gulley, Provisions Governance Consultant  
Jeanette Girty, Provisions 4 Solutions  
Jonathan Trout, Authorizer Liaison, Central Michigan University  
Xiaofei Pei, Finance Director, Accel Schools  
Kalyani Bhatt, Compliance Officer, Accel Schools  
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC  
Kristen LeMay, Corporate Accountant, Accel Schools  
Jessica Zarecki, Guest, Accel School Staff  
Felicia Williams, Guest

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**Public Comment**

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There was no public comment.

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**Approval of Agenda**

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**Secretary Williams moved to approve the Regular Board Meeting Agenda for November 20, 2024.**

**Supported by:** Vice President Brown

**Votes For:** 3 **Votes Against:** 0

**The vote was unanimous in favor of the motion.**

**Oden – Aye**

**Brown – Aye**

**Williams – Aye**





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## Approval of Consent Agenda Items

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- a) Approval of Meeting Minutes for Wednesday September 25, 2024
- b) Approval of LB Management invoice 0710 in the amount of \$400.00 for October 2024
- c) Approval of Provision invoice 11.20.24 in the amount of \$3500.00 for November 2024

Vice President Brown moved to approve the Consent Agenda Items a – c.

**Supported by:** Secretary Williams

**Votes For:** 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

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## Audit FY 24 Presentation

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The report was provided for review.

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## Old Business

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No Old Business to report.

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## New Business

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### Beyond Basics Service Delivery Plan

Ms. Farris shared that Beyond Basics was the tutor company IPA used this past summer and the vendor submitted a contract for the fall for approval.

Ms. Dudley shared some of the improvement with students and the highlights of their services:

- 12 people will be on site.
- 3 to 1 or 1 to 1 support will be offered.
- Students have been assessed and selected based on M-Step and MWEA data.
- This will be offered to a total of 36 students.

Secretary Williams moved to approve the Supplemental Literacy services (for half the school year) via Beyond Basics for \$126,000.00

**Supported by:** Vice President Brown

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye





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## Accel Schools ESP Report

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### ESP Report

Ms. Farris shared the following:

- November Enrollment / Pupil Accounting Update
  - New enrollment – 9
  - Total new enrollment - 99
  - Total enrollment – 229
  - Withdrawal – 6
- Staffing Updates
  - Hired Literacy Coach
  - Math Coach & Paraprofessional – Open positions
  - CMU Staffing Audit – 11/14/24
- Fall Immunization Report Compliance – 99%
- Facilities Update
  - Roof Warranty Update
  - Supplemental Services to prepare for MDE
  - Mechanical services for low or no heat
  - Staff restroom repainting
  - Walkthrough was completed with contractor on repairs needed.

### Compliance Report

Ms. Bhatt communicated that the compliance report is in good standing and is 100% compliant.

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## Inkster Preparatory Academy School Leader's Report

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### Leadership Report

Ms. Dudley shared the following in her report:

- Partnership District – 18-month review
- Inkster Prep Academy History
- CMU approval for reauthorization for SY 25/26
- Continuous Improvement Indicators
- Celebrating Partnerships
  - Alpha Kappa Alpha
  - New Jerusalem Baptist Church
  - Child's Hope
  - United Way
  - White Castle
  - 21<sup>st</sup> Century Community Learning Centers
  - Mobile Dentist
  - Junior Achievement
  - Beat Streets
  - Inkster Police Department
- Enrollment and Attendance
- Comprehensive Needs





- MDE Partnership Goals met or exceeded.
- Funding Sources and impact

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## Accel Schools Financial Report

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### Monthly Unaudited Financial Report – October FY24

Mr. Pei provided an update for October 31, 2024, Unaudited Financials and an overview of the budget and funding sources.

Vice President Brown moved to accept the Monthly Unaudited Financial Report for October FY24 pending audit.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye

### Amended Budget FY24

Mr. Pei provided an update on the FY 25 Amended Operating Budget. He also shared information related to the General Fund and ESSER expenditures.

Ms. Zarecki presented the Inkster Prep FY 24-25 Grant Fundings which included the following:

- Title I
- Title II
- Title IV
- Section 31a (At Risk)
- Section 21h (Partnership District)
- Regional Assistance Grant (via Wayne RESA)

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## Committee Reports

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### Education Committee

Ms. Williams communicated the following:

- Ms. Williams, Ms. Farris, and Ms. Dudley reviewed the MDE report and despite meeting the educational requirements, the committee would like to see the school exceed (not just meet) what's expected.
- The committee also proposed handing flyers (or other communications) to parents in advance of school events to increase participation.





## Finance Committee

**Transfer Funds in the amount of \$61,803.67 from the Inkster Preparatory Academy Board Account to Inkster Preparatory General Account for October 2024.**

Vice President Brown moved to transfer funds in the amount of \$61,803.67 from the Inkster Preparatory Board Account to the Inkster Preparatory Academy General Fund for October 2024.

**Supported by:** Secretary Williams

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye

**Transfer Funds in the amount of \$296,376.69 from Inkster Preparatory Academy General Fund Account to Accel Schools for October 2024.**

Secretary Williams moved to transfer funds in the amount of \$296,376.69 from Inkster Preparatory Academy General Fund Account to Accel Schools for October 2024.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye

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## Other Business

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No other business was reported.

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## CMU Report

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Mr. Trout communicated the following:

- Webinar on Special Education – 11/20/24
- Webinar on CMU Tuition for Educators – 11/21/24
- Inquired about the Strategic Planning meeting – scheduled for 12/7/24
  - Focus on maintaining the improvements already met

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## Extended Public Comment

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No extended public comment.



