



REGULAR BOARD OF TRUSTEES MEETING
July 24, 2024
27355 Woodsfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:06 pm

Roll Call

President Oden performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Ernestine Williams – Secretary
Norma McDaniel - Trustee

Absent:

Tanya Jenkins – Treasurer

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
Kalyani Bhatt, Compliance Officer, Accel Schools
Xiaofei Pei, Finance Director, Accel Schools
Vanessa Gulley, Provisions Governance Consultant
Jeannette Girty, Attendee
Shawn Hurt, Central Michigan University Representative
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

Public Comment

There was no public comment.

Approval of Agenda

Vice President Brown moved to approve the Regular Board Meeting Agenda for July 24, 2024 with an addition of the Transportation RFP Under “Other Business”.

Supported by: Secretary Williams

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Williams – Aye
McDaniel - Aye





Approval of Consent Agenda Items

- a. Approval of Budget Hearing and Special Meeting Minutes for July 3, 2024.
- b. Approval to pay \$3,500.00 to Provision Business Solutions LLC – Invoice IPA 7.24
- c. Approval to pay \$117.00 to Allen Law Group - Invoice- #INV5798

Secretary Williams moved to approve the Consent Agenda Items.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye

Old Business

No Old Business to report.

New Business

Strategic Planning Update

Ms. Gulley communicated that the response window has been re-opened to glean additional responses from the community. Once received, the strategic meeting will be scheduled.

Accel Schools ESP Report

ESP Report

Ms. Farris communicated the following:

- Pupil Accounting Submission FY 23-24
- New Enrollment / Marketing Plan Events
- Social Media Impressions / New Application Leads
- Summer Marketing Plans
 - Flyers, social media, Canvassing Community Events, Family Tours, etc.
- Human Resources Openings
 - Social Emotional Learning Teacher
 - Paraprofessional
- Charter School Program Grants
- Facilities Update – 2 cameras will be installed in the parking lot areas
 - Restroom stall installation – August 5th
 - Summer Cleaning Completion week of August 12th
 - A washer and dryer will be installed to wash student uniforms as needed.
 - Furniture order for classroom is in progress.





Compliance Report

Ms. Bhatt presented the compliance report which outlined the school is 100% compliant for the month of July.

Inkster Preparatory Academy School Leader's Report

Leadership Report

Ms. Dudley communicated the following:

- Enrollment SY 24/25
 - Enrollment – 216
 - Reenrollment – 178
 - New Enrollment – 28
 - Pending Applications - 15
- MDE Partnership Goal
 - Reduced absenteeism by 5% compared to the 21/22 school year.
 - 23/24 = 53.6% of students are chronically absent (18+ absences)
 - Staffing for 24/25
 - Staff Retention: 12 out of 13
 - Open Positions: SEL Teacher, Paraprofessional (Gerald Kemp)
 - Increase highly qualified staff by 1%
- Summer School Programming
 - Beyond Basics – 9 tutors working with 30 students
- Summer School Attendance
- Summer School Progress Report

Accel Schools Financial Report

Monthly Unaudited Financial Report – June FY24

Mr. Pei provided an update on June 30, 2024, Unaudited Financials, Preliminary Budget Calendar and an overview of the budget and funding sources.

Secretary Williams moved to accept the Monthly Unaudited Financial Report for June FY24 pending audit.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel – Aye

MDE Expansion Grant Status Progress Report Update June 2024

Nothing was reported





Committee Reports

Education Committee

Secretary Williams communicated that a meeting was not held. Nothing to report.

Finance Committee

Transfer funds in the amount of \$4,335.92 to Inkster Preparatory Academy for June 2024.

Secretary Williams moved to transfer \$4,335.92 from Inkster Preparatory General Fund Account to Inkster Preparatory Academy's Board Account for June 2024.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye

Transfer Funds in the amount of \$490,328.15 from Inkster Preparatory Academy General Fund Account to Accel Schools for June 2024

Vice President Brown moved to table the \$490,328.15 transfer from Inkster Preparatory Academy's General Fund Account to Accel Schools until August 2024 board meeting.

Supported by: Secretary Williams

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye

Correspondence

CMU Academic Performance Report 23/24

Mr. Hurt provided the Central Michigan University Academic Performance Report for SY 23/24 and asked that the board review the information before it's posted.

Other Business

Transportation RFP

Ms. Oden asked a question about the timeliness of proposals received for the Transportation RFP. Ms. Farris informed the board that both RFPs were received late.

CMU Report

Nothing to report





Extended Public Comment

No extended public comment.

Board Comments

Ms. Williams inquired if the plans were completed for the Back to School Bash scheduled for August 29th. Ms. Dudley communicated that the school is preparing for the event, but it hasn't been finalized.

Information Only

No report was provided.

Adjournment

Secretary Williams moved to adjourn the meeting.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Williams - Aye

McDaniel - Aye

There being no further business, the meeting was adjourned at 7:03 pm.



Meeting Minutes Approval

I certify these minutes for approval for the Regular Board Meeting held on **July 24, 2024**, at which a quorum was present.

Board Secretary Name: Ernestine Williams 7/29/24

Ernestine Williams

Ernestine Williams (Aug 31, 2024 20:01 EDT)

08/31/2024

Signature:

Ernestine Williams

