



REGULAR BOARD OF TRUSTEES MEETING
October 23, 2024
27355 Woodsfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:03 pm

Roll Call

President Oden performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Ernestine Williams – Secretary

Absent:

Tanya Jenkins – Treasurer
Norma McDaniel - Trustee

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
Vanessa Gulley, Provisions Governance Consultant
Jeanette Girty, Provisions 4 Solutions
LaShanda Thomas, Managing Director, The Clairmount Group, Inc.
Xiaofei Pei, Finance Director, Accel Schools
Kalyani Bhatt, Compliance Officer, Accel Schools
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC
Kristen LeMay, Corporate Accountant, Accel Schools
Felicia Williams, Guest

Public Comment

There was no public comment.

Approval of Agenda

Secretary Williams moved to approve the Regular Board Meeting Agenda for October 23, 2024 with an amendment to Item #6a to include Approval of Single Audit Fees not to exceed \$7,000.

Supported by: Vice President Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Williams – Aye





Approval of Consent Agenda Items

Approval of Meeting Minutes for Wednesday September 25, 2024.

Secretary Williams moved to approve the Meeting Minutes for Wednesday September 25, 2024.

Supported by: Vice President Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Audit FY 23/24 Presentation

Ms. Thomas shared the status of Inkster Preparatory Academy's financial audit, outstanding items, and items requiring correction or updating.

Old Business

No Old Business to report.

New Business

Office Of Partnership District Presentation

Ms. Farris acknowledged the success and communicated the school's presentation on their 18-month partnership goals with the Michigan Department of Education and ISD. Some of the interim goals included:

- Implementation of Positive Behavior and Support
- Tracking Observation System
- Small Group Mentoring
- Recruitment and Retention of Highly Qualified Team Members
- Multiple Tier System of Support Implementation for – Tier 1 Math
- Chronic Absenteeism
- Increase ELA & Mathematics for 18-months

Strategic Planning Update

Ms. Gulley communicated a summary overview of the SWOT / PESTILE Report created from the Oct. 5, 2024 session with the board.

Accel Schools ESP Report

ESP Report

Ms. Farris communicated the following:

- New Applications & Enrollment for FY 24/25
 - Target enrollment – 253
 - Current enrollment – 223
 - Withdrawal – 14





- Enrollment marketing plan
 - Parent Weekly Tours
 - Family referrals
 - Social Media
- Human Resources Update
 - Open Positions – 1 Literacy Coach, 1 Math Coach, 2 Paraprofessionals
 - Offer Pending for Literacy Coach
 - The Literacy Coach has signed the offer and will be starting on October 31st.
- Facilities Monthly Update
 - Washer & Dryer Installation completed.
 - Heating and cooling balance challenges
 - Need evening custodial support
 - Gutter cleaning and tree trimming - \$1,150
 - Playground Mulch - \$1,900
- Michigan & Senate House: Literacy/Dyslexia Bill preparation
- By 2027, Michigan will be mandatory for Literacy/Dyslexia screening. IPA is already prepared.
- Assessment & State Updates

Compliance Report

Ms. Bhatt communicated that the compliance report is in good standing and has been submitted on time; only one report was late due to an unforeseen technical issue.

Inkster Preparatory Academy School Leader's Report

Leadership Report

Ms. Dudley communicated the following:

- Attendance – First day under 75%; average attendance is 75%
- September Discipline Data
- Suspension & Referral Comparison by Year
- Michigan Literacy Progress Profile: Letter / Sound Identification
- Fall Diagnostic Completion for Math & Reading
- iReady Data – Reading & Math Schoolwide
- MICIP Goals – 18-month (interim) & 36-month (final) targets
- Academic Data by Grade
- Upcoming Events for October
 - Count Day
 - Title 1 Open House
 - PTO / Parent Workshop – Anti-bullying
 - Professional Development
 - Henry Ford Community College Visit
 - Spook Science K – 3
 - Picture Day
 - Trunk or Treat





- Home Depot order delivered to begin creating worm farms.
- Attendance Liaison – Weekly and Count Day raffles
- Golden Spoon (Lunchroom) Award Winners
- Beat the Streets Anti-Bullying Assembly outcomes

Accel Schools Financial Report

Monthly Unaudited Financial Report – September FY24

Mr. Pei provided an update on September 30, 2024, Unaudited Financials and an overview of the budget and funding sources.

Secretary Williams moved to accept the Monthly Unaudited Financial Report for September FY24 pending audit.

Supported by: Vice President Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Committee Reports

Education Committee

Nothing to report

Finance Committee

Transfer funds in the amount of \$25,293.15 to Inkster Preparatory Academy General Fund to Accel Schools for September 2024.

Secretary Williams moved to transfer \$25,293.15 from the Inkster Preparatory General Fund Account to Accel Schools for September 2024.

Supported by: Vice President Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

Other Business

No other business was reported.

CMU Report

Nothing was reported



