



SPECIAL BOARD OF TRUSTEES MEETING
January 29, 2025
27355 Woodfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:05 pm

Roll Call

The roll call was performed to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Ernestine Williams – Secretary (arrived at 6:27 pm)
Norma McDaniel - Trustee

Absent:

Tanya Jenkins – Treasurer

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Tiffany Dudley, School Leader, Inkster Preparatory Academy
LaShanda Thomas, Managing Director, The Clairmount Group, Inc.
Vanessa Gulley, Provisions Governance Consultant
Jeanette Girty, Provisions 4 Solutions
Jessica Zarecki, Finance, Accel Schools
Jonathan Trout, Authorizer Liaison, Central Michigan University
Kristen LeMay, Corporate Accountant, Accel Schools
Ida Darwiche, Representative, 21st Century
Robert Norfleet, Inkster Preparatory Staff
Saket Bonner, IPA Parent
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

Public Comment

There was no public comment.



Approval of Agenda

Vice President Brown moved to approve the Special Board Meeting Agenda for January 29, 2025.

Supported by: Trustee McDaniel

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

McDaniel - Aye

Approval of Consent Agenda Items

a) Approval of Meeting Minutes for Wednesday December 18, 2024

b) Approval of LB Management invoice 0712 in the amount of \$400.00 for December 2024

c) Approval of Provision invoice 12.24 in the amount of \$3500.00 for January 2025

Trustee Daniel moved to approve the Consent Agenda Items a – c.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Daniel – Aye

Audit FY24 Presentation – Clairmount Group

Ms. Thomas presented the FY24 Audit Presentation.

Old Business

No Old Business to report.

New Business

Fall FY24 Board Policies – Discussion/Approval

Secretary Williams moved to approve Board Policy Numbers 2264, 2266, 5340, 5500, 6110, 6111, 6112, 6114, 6325, 6550, 7310, 7450, 7540.09, and 8321 for Inkster Preparatory Academy.

Supported by: Vice President Brown

Votes For: 4 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel – Aye





MDE Partnership Agreement 18-Month Review Summary

Ms. Farris shared the outcomes from MDE Partnership Agreement.

- The review is conducted with Wayne RESA and the Department of Education.
- The team had the opportunity to present their 18-month benchmark goals that have been met.
- Local and state academic (math and reading) and process benchmark goals were met.

IPA Strategic Planning Presentation

Ms. Gulley communicated the outcomes from the completion of the 2024-27 IPA Strategic Plan.

Overarching goals are:

- Assessment & Accountability
- Fiscal Responsibility
- Wellness
- Partnership & Support
- High Quality Workforce & Teaching

Secretary Williams moved to approve the Strategic Plan for 2024 – 2027.

Supported by: Trustee Daniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel – Aye

Charter Contract Amendment

Ms. Farris briefly discussed the contract amendment for Inkster Prep’s Mission Statement and their intent to increase pupil membership.

Secretary Williams moved to approve the contract amendment to revise the Mission Statement.

Supported by: Vice President Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel – Aye

Vice President Brown moved to approve the contract amendment to increase pupil membership from 253 to 260 for FY 2025-26.

Supported by: Secretary Williams

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel – Aye





Accel Schools Report

ESP Report

Ms. Farris shared the following:

- Enrollment
 - Re-enrollment will begin 2/6/25
 - Open Enrollment 3/1-3/31/2025
 - School Lottery will begin - 4/1/2025
 - OM Return Count - 130
- Human Resources Updates
 - Math Coach – start date 1/21
 - Paraprofessional start date 1/7
- Facilities Updates
 - ACCEL Asbestos Management Planning- 1/17/25
 - Need (2) Toilets in cafeteria replaced - cost \$1,650.00
 - Inkster Preparatory Academy Marquee Signage
 - Need exit window science room
- MDE Partnership -18-month Benchmark Review Summary
- Drinking Water Management Plan
- Immunization Report – 95% compliance
- Transportation Grant Award - Use to offset General Funds (Daily Transportation, Field Trips)

Compliance Report

Ms. Farris communicated that the compliance report is 100% submitted, 93% On-time, 80% accurate.

Inkster Preparatory Academy School Leader's Report

Leadership Report

Ms. Dudley shared the following in her report:

- Total Enrollment: 218
- January Disciplinary Data
- National Trail Bus (transportation)
 - Complaints addressed
 - Transportation Performance - Late Show Up
 - Safety violation suspensions
- iReady Diagnostic for Math & Reading
 - Testing ends 1/17/25
- NWEA Testing: 1/21-2/7/25
- Academic Events
 - Writing - Summaries
 - Vocabulary/ Word Work
 - K-3 Phonemic Awareness/ Phonics
 - Math: Number Talks
 - Math: Data and Measurement
 - Math: Foundation Fact Fluency
 - Leader in Me focus: "Think Win Win"





- SEL: Anti Bullying - On Going
- Class Support Staff
- Academic Progress
- Upcoming Events in January.

Accel Schools Financial Report

Monthly Unaudited Financial Report – December FY25

Mr. Pei provided a video update for December 2024, Actuals vs. Budget, Unaudited Financials and an overview of the budget and funding sources.

Secretary Williams moved to accept the Monthly Unaudited Financial Report for December 2024 pending audit.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye

Committee Reports

Education Committee

Secretary Williams shared that she met with Ms. Farris and Ms. Dudley to discuss several items; more specifically, requesting a status report from Beyond Basics.

Finance Committee

Nothing was reported.

Transfer Funds in the amount of \$370.94 from the Inkster Preparatory Board Account to the Inkster Preparatory Academy General Fund for December 2024.

Secretary Williams moved to transfer funds in the amount of \$370.94 from the Inkster Preparatory Board Account to the Inkster Preparatory Academy General Fund for December 2024.

Supported by: Trustee McDaniel

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel - Aye





Transfer Funds in the amount of \$426,587.75 from Inkster Preparatory Academy General Fund Account to Accel Schools for December 2024.

Secretary Williams moved to transfer funds in the amount of \$426,587.75 from Inkster Preparatory Academy General Fund Account to Accel Schools for December 2024.

Supported by: Vice President Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Williams – Aye

McDaniel – Aye

Correspondence

CMU Academic Performance Report – Spring 2023-2024

Mr. Trout shared that the report has been updated with the latest information.

Other Business

No other business was reported.

CMU Report

Mr. Trout communicated the following:

- Webinar for 1/29/25 (Making and Impact and Understanding the Legislative Process and How to Engage Stakeholders) has been cancelled.
- “Coffee with Special Ed” webinar will be held on February 19, 2025.
- Webinar for new board members is scheduled for March.

Extended Public Comment

Ms. Bonner shared her appreciation for sitting in on the meeting and meeting the board members.

Ms. Farris shared the following:

- Workshop was held with the school to prepare staff in the event ICE agents (Immigration and Customs Enforcement) showed up at the school.
 - Parents have also been provided with information to understand their rights.
 - ICE agents should produce a signed warrant by a judge or magistrate.
- The new administration indicating they would halt Federal Grants causing concern for many schools.

Mr. Trout provided the board with a gift for Board Appreciation Month.



