



REGULAR BOARD OF TRUSTEES MEETING
September 25, 2024
27355 Woodfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:11 pm

Roll Call

President Oden performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Tanya Jenkins – Treasurer
Ernestine Williams – Secretary (arrived at 6:45 pm)
Norma McDaniel - Trustee

Absent:

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Vanessa Gulley, Provisions Governance Consultant
Jeanette Girty, Provisions 4 Solutions
Xiaofei Pei, Finance Director, Accel Schools
Jonathan Trout, Authorizer Liaison, Central Michigan University

Public Comment

There was no public comment.

Approval of Agenda

Vice-President Brown moved to approve the Regular Board Meeting Agenda for September 25, 2024.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Jenkins - Aye
McDaniel – Aye





Approval of Consent Agenda Items

- A. Approval of Meeting Minutes for Wednesday August 28, 2024
- B. LB Management invoice #0709 in the amount of \$400.00
- C. Allen Law Group invoice #6005 in the amount of \$2,373.90

Vice President Brown moved to approve the Meeting Minutes for Wednesday, August 28, 2024.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

McDaniel - Aye

Old Business

No Old Business to report.

New Business

a. Fall 2023 Board Policy Update, Board Member Attendance Policy.

The board discussed the policy and suggested to add Board Member to notify the President within 48 hours of an absence and that Family Vacation be added as an excused absence. Voting on the policy was moved to the end of the meeting under Other Business at which time the Secretary will have arrived.

b. Strategic Planning Update

An update of the September 7th planning meeting was presented by Vanessa Gulley.

- The meeting covered school data, demographic data, perception data, and academic data.
- A visioning activity was conducted, and a report will be provided for board review.
- The next meeting is scheduled for October 5th with a focus on commissioners' division and refreshing the review.

Accel ESP Report

ESP Report

Ms. Farris communicated the following:

- New Applications & Enrollment for FY 24/25
 - Total enrollment is 235.
 - There are 11 applications still in the queue.
 - First and Second grade numbers are high, therefore, two additional Instructional Aides have been added to support those teachers.
 - The Charlotte Danielson evaluation tool is being used. The principle and all the teachers have been trained under this framework.





- MDE Partnership review presentation will take place on October 22nd. The school met its goals for 18 months.
- Through the Rags Grant we will be adding a Literacy Coach and a Mathematics Coach to work with the teachers. Positions have been posted.
- The roof has been repaired, however, there is an issue regarding when the roof was replaced five years ago, it was not completed properly. Ms. Farris will be checking to see if there is a warranty.
- The washer and dryer have been installed.
- The panels have been painted.
- The violations for food service have been completed.

Compliance Report

Ms. Bhatt communicated that the Compliance Report is in good standing and in 100% compliance.

Inkster Preparatory Academy School Leader's Report

Leadership Report

Ms. Farris communicated the following:

- We have an Attendance Officer to assist in lowering chronic absenteeism.
- iReady diagnostic is at 95% completion and will be completed this week. A complete report will be provided next month.
- A new Para and Social Emotional Learning staff have been hired.
- Count day is October 2nd. You have ten days after to complete the count.

Accel Schools Financial Report

Monthly Unaudited Financial Report – August FY24

Mr. Pei provided an update on July 31, 2024, Unaudited Financials, Preliminary Budget Calendar and an overview of the budget and funding sources.

There was a question regarding the copier lease. This will be clarified at the next Finance meeting.

Secretary Williams moved to accept the Monthly Unaudited Financial Report for August FY24 pending audit.

Supported by: Treasurer Jenkins

Votes For: 5 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye

McDaniel – Aye

Committee Reports

Education Committee

Secretary Williams communicated there was no report.





Finance Committee

President Oden reported that the financials were discussed at the Finance Committee.

Transfer Funds in the amount of \$146,290.93 from Inkster Preparatory Academy General Fund Account to IPA's Board Account for August 2024

Secretary Williams moved to transfer \$146,290.93 from Inkster Preparatory Academy's General Fund Account to IPA's Board Account for the month of August 2024.

Votes For: 0 **Votes Against:** 5

Motion failed.

- Oden – Nay
- Brown – Nay
- Jenkins - Nay
- Williams – Nay
- McDaniel – Nay

Transfer Funds in the amount of \$13,687.71 from Inkster Preparatory Academy General Fund Account to IPA's Board Account for August 2024

Secretary Williams moved to transfer \$13,687.71 from Inkster Preparatory Academy's General Fund Account to IPA's Board Account for the month of August 2024

Supported by: Vice President Brown

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Brown – Aye
- Jenkins - Aye
- Williams – Aye
- McDaniel – Aye

Transfer funds in the amount of \$326,708.71 from Inkster Preparatory Academy General Fund to Accel Schools for 2024.

Secretary Williams moved to transfer \$326,708.71 from Inkster Preparatory General Fund Account to Accel Schools for 2024.

Supported by: Treasurer Jenkins

President Oden had a question regarding \$1,408.04 which appeared on the backup information but was not included in the transfer amount. Mr. Pei will bring an explanation to the next meeting.

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Brown – Aye
- Jenkins - Aye
- Williams – Aye
- McDaniel - Aye





Other Business

Fall 2023 Bard Policy Update, Board Member Attendance Policy

Vice President Brown moved that the Fall 2023 Board Attendance Policy be adopted.

Supported by: Secretary Ernestine Williams

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye

McDaniel – Aye

CMU Report

Mr. Trout communicated the following:

- On Fire for the Future, dates are filling up. Make sure a reservation is made soon to obtain a good date.
- On October 30th there will be an Administrators Training on learning walks.
- The Active Performance Report will be coming out soon.
- The Board Attendance Policy must be submitted to National Charter School Institute. We should also inquire as to the administration of the policy.
- Trustee McDaniel was presented with a declaration of appointment plaque and a name plate from CMU.

Extended Public Comment

None

Board Comments

President Oden inquired as to whether all the exit signs had been repaired and if the parking lot cameras had been installed. Ms. Farris informed her they had. The fire alarm detector in the cafeteria is still being worked on.

Information Only

21st Century Report

Their program report was shared.

Adjournment

Secretary Williams moved to adjourn the meeting at 7:49 pm.

Supported by: Treasurer Jenkins

Votes For: 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.





Oden - Aye
Brown - Aye
Jenkins - Aye
Williams - Aye
McDaniel - Aye

There being no further business, the meeting was adjourned at 7:49 pm.

Proposed minutes respectfully submitted,

Ernestine Williams
Secretary

10/6/2024
Date

Approved by Inkster Preparatory Academy Board of Directors

Ernestine Williams
Secretary

10/24/2024
Date

