



REGULAR BOARD OF TRUSTEES MEETING  
August 28, 2024  
27355 Woodfield St., Inkster, MI 48141  
6:00 pm

---

**Call to Order**

---

President Oden called the meeting to order at 6:12 pm

---

**Roll Call**

---

President Oden performed the roll call to confirm quorum.

**Present:**

Delphine Oden - President  
Eric Brown - Vice President  
Tanya Jenkins – Treasurer  
Ernestine Williams – Secretary  
Norma McDaniel - Trustee

**Absent:**

**Quorum was confirmed.**

**The following individuals attended the meeting:**

Pamela Farris, Regional Vice President, Accel Schools  
Tiffany Dudley, School Leader, Inkster Preparatory Academy  
Vanessa Gulley, Provisions Governance Consultant  
Jeanette Girty, Provisions 4 Solutions  
Xiaofei Pei, Finance Director, Accel Schools  
Jonathan Trout, Authorizer Liaison, Central Michigan University  
Charles Moore, CL Moore and Associates  
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

---

**Public Comment**

---

There was no public comment.

---

**Approval of Agenda**

---

Secretary Williams moved to approve the Regular Board Meeting Agenda for August 28, 2024.

**Supported by:** Vice President Brown

**Votes For:** 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye  
Brown – Aye  
Jenkins - Aye  
Williams – Aye  
McDaniel – Aye





---

## Approval of Consent Agenda Items

---

### Approval of Meeting Minutes for Wednesday July 24, 2024.

Secretary Williams moved to approve the Meeting Minutes for Wednesday, July 24, 2024.

**Supported by:** Treasurer Jenkins

**Votes For:** 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye

McDaniel - Aye

---

## Old Business

---

No Old Business to report.

---

## New Business

---

### Strategic Planning Update

Ms. Gulley communicated the following:

- Requested the board to adhere to the timeline for review of agenda items to ensure accuracy.
- Review of the summary draft report of the take-home survey results from Inkster Prep stakeholders (students, instructional and non-instructional staff, and administration).
- The administrative team will review the details of the report, the vision and mission statements, and S.W.O.T analysis on September 7, 2024.
  - The administrative team would like to meet one Saturday each month in September, October, and November.

---

## Accel Schools ESP Report

---

### ESP Report

Ms. Farris communicated the following:

- New Applications & Enrollment for FY 24/25
  - Total new enrollment – 230
  - Returning enrollment – 166
  - New enrollment – 59
- Enrollment marketing plan
  - Social ads
  - Community canvassing
  - Family referrals
- Human Resources Update
  - Offer made for SEL
  - Paraprofessional Mr. Riley just transferred to the PE position.
- Facilities Monthly Update





- Asbestos inspection in the closed-wing paint in the ceiling crumbling. HazMat will come out, and the ceiling will be vacuumed. Some rooms in the closed wing have cracked floor tiles. They will be waxed to contain asbestos.
- Fire inspections completed. Some exit sign lights are needed.
- Restroom stalls have been completed
- Washer & Dryer Installation completed.
- Security cameras for parking lot view will be installed

**Compliance Report**

Ms. Farris communicated that the compliance report is in good standing and 100% compliance.

**Inkster Preparatory Academy School Leader's Report**

**Leadership Report**

Ms. Dudley communicated the following:

- Back to school and Professional Development events
  - FY24/25 IPA Pre-Service/ Professional Development Calendar of Sessions
  - Back to school bash is scheduled for 8/29/24
  - Involved in Summer Festival in Garden City and the New Jerusalem Church Community Fest
  - Open House / Title 1 Night – October 3, 2024
- iReady Testing is scheduled for 9/9 – 9/27/24
- NWEA Testing is scheduled for 9/3 – 9/18/24
- The New Programs to be implemented are Beyond Basics, Financial Literacy, Girl Scouts, and 4H, which will take about a year to finalize. Child’s Hope of United Way will complete the cafeteria library.
- MDE Partnership Agreement and Michigan Continuing Improvement Plan
- Partnership Goals Met

**Accel Schools Financial Report**

**Monthly Unaudited Financial Report – July FY24**

Mr. Pei provided an update on July 31, 2024, Unaudited Financials, Preliminary Budget Calendar and an overview of the budget and funding sources.

Secretary Williams moved to accept the Monthly Unaudited Financial Report for July FY24 pending audit.

**Supported by:** Treasurer Jenkins

**Votes For:** 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

Williams – Aye

McDaniel – Aye





**MDE Expansion Grant Status Progress Report Update July 2024**

Mr. Pei reported on the MDE Expansion Grant Status. No changes have been made since May; however, once the checks have been reconciled, it will indicate the current amount for the grant.

Mr. Pei also communicated and clarified the checks that will be transferred from Citizens Bank to the Board’s account.

Secretary Williams moved to transfer \$132,603.22 from the IPA General Account to the IPA Board Account for the CSP Expansion Grant for July 2024

**Supported by:** Treasurer Jenkins

**Votes For:** 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Brown – Aye
- Jenkins - Aye
- Williams – Aye
- McDaniel – Aye

**Committee Reports**

**Education Committee**

Secretary Williams communicated that the committee met with Ms. Farris regarding an issue with relocating a teacher. They discussed weekly assessments, enrollment, and partnerships.

**Finance Committee**

Mr. Pei reported information discussed at the Finance Committee.

**Transfer Funds in the amount of \$490,328.15 from Inkster Preparatory Academy General Fund Account to IPA’s Board Account for June 2024**

Treasurer Jenkins moved to transfer \$490,328.15 from Inkster Preparatory Academy’s General Fund Account to IPA’s Board Account.

**Supported by:** Secretary Williams

**Votes For:** 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Brown – Aye
- Jenkins - Aye
- Williams – Aye
- McDaniel – Aye

**Transfer funds in the amount of \$756.64 from Inkster Preparatory Academy General Fund to the Inkster Preparatory Board Account for July 2024.**

Treasurer Jenkins moved to transfer \$765.64 from Inkster Preparatory General Fund Account to Inkster Preparatory Academy’s Board Account for July 2024.

**Supported by:** Vice President Brown

**Votes For:** 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.





Oden – Aye  
 Brown – Aye  
 Jenkins - Aye  
 Williams – Aye  
 McDaniel - Aye

**Transfer funds in the amount of \$277,229.71 to Inkster Preparatory Academy General Fund to Accel Schools for July 2024.**

Treasurer Jenkins moved to transfer \$277,229.71 from Inkster Preparatory General Fund Account to Accel Schools for July 2024.

**Supported by:** Vice President Brown

**Votes For:** 5 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye  
 Brown – Aye  
 Jenkins - Aye  
 Williams – Aye  
 McDaniel - Aye

**Other Business**

No other business was reported.

**CMU Report**

Mr. Trout communicated the following:

- Sept. 12<sup>th</sup> – Webinar for Title IX changes (for administration & management) via Saginaw Valley State University
- Sept. 18<sup>th</sup> - Webinar related to special education at 3:45 (for administration & management)
- Fire Up for the Future – Students can visit CMU, and the website is open for registration.
- Reviewed the Center’s Mission & Vision
- Educational goals to be achieved.
- NWEA Related Measures (Grade 3 – 8)
  - Portfolio changes - growth in math & reading
  - Student Achievement: Baseline level is 50%
  - Student Growth: 50 percentile goal.

**Extended Public Comment**

No extended public comment.

**Board Comments**

Ms. Oden inquired about the Title IX webinar attendance requirement and the board policy attendance adoption. Ms. Oden also shared that she received an email from the state (LARA) for the board certification that needs to be completed and submitted by Sept. 1, 2024.



