



REGULAR BOARD OF TRUSTEES MEETING
November 15, 2023
27355 Woodfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:03 pm

Roll Call

Secretary Williams performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Ernestine Williams – Vice President & Secretary
Tonya Jenkins – Treasurer Arrived at 6:30 pm
Eric Brown - Trustee

Absent:

Quorum was confirmed.

The following individuals attended the meeting:

Tiffany Dudley, School Leader, Inkster Preparatory Academy
Patti Ashley, Finance Manager, Accel Schools
Ida Darwiche, Representative, 21st Century Arrived at 6:40 pm
Charles Moore, Accountant, CL Moore and Associates
Kaly Bhatt, Compliant Officer
X.P., Financial Planning and Analysis Team, Accel Schools

Public Comment

There was no public comment.

Approval of Agenda

Vice President Williams moved to approve the Regular Board Meeting Agenda for November 15, 2023.

Supported by: Trustee Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Brown - Aye





Approval of Consent Agenda Items

Vice President Williams motioned to remove the October 25, 2023, minutes from the consent agenda.

Supported by: Trustee Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Brown - Aye

Vice President Williams moved to approve the consent agenda which included Provision Business Solutions Invoice #IPA 10.23, in the amount of \$3,500.

Supported by: Trustee Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Brown - Aye

Approval of October 25, 2023 Minutes

Vice President Williams moved to approve the October 25, 2023, minutes with addition of receiving the 21st Century report.

Supported by: Trustee Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Brown - Aye

FY 22 Audit Presentation

The auditors had a conflict with the time of our meeting; therefore, the audit was not presented tonight. The audit is complete and hopefully it will be presented at the December meeting.

Old Business

- a. Trinity Transportation amendment update.
The amended cost for the third bus is the same as paid for the other two buses.

New Business

None





Accel Schools ESP Report

ESP Report

- Ms. Farris indicated we still have open positions of an attendance officer, two paraprofessionals, and an intervention teacher.
- We have 252 verified students.
- A two-day educational program review is scheduled for December 5th with CMU. Staffing review is November 22nd.
- The immunization target goal has been reached for fall.
- Quotes are being obtained for needed building repairs.
- Exit windows will be installed beginning November 17th.
- Entire stalls will be installed in the boy's and girl's bathroom.

Accel Schools Compliance Report

Ms. Bhatt communicated that the IPA Board is currently 100% on time.

Treasurer Jenkins arrived at 6:30 pm.

Inkster Preparatory Academy School Leader's Report- Tiffany Dudley

MDE/ISD Partnership Agreement Update

- Snapshot of reading and math performance based on NWEA was presented.
- Still waiting for the 21H grant approval.
- Average attendance is 82.5%.

Accel Schools Financial Report

Monthly Unaudited Financial Report – October FY23

Mrs. Ashley provided an update on October 31, 2023, Unaudited Financials, and overview of the budget and funding sources.

Vice President Williams moved to accept the Unaudited October 2023, Financial Report.

Supported by: Treasurer Jenkins

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

Brown - Aye

MDE Expansion Grant Monthly Expenditure

There were invoices in the amount of \$6,779.85 to be approved.

Treasurer Jenkins motioned to approve the MDE Expansion Grant Monthly Expenditure in the amount of \$6,779.85.

Supported by: Trustee Brown





Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Williams - Aye
- Jenkins – Aye
- Brown - Aye

MDE Expansion Grant Status Progress Report Update November 2023

Mrs. Ashley provided an update on the MDE Grant Report for November 2023.

Vice President Williams motioned to accept the November 2023 MDE Expansion Grant Status Progress Report Update for November. 2023.

Supported by: Trustee Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Williams - Aye
- Jenkins – Aye
- Brown - Aye

Committee Reports

Education Committee

The committee met with Ms. Dudley on November 7, 2023.

Finance Committee

Finance Committee met on November 13, 2023.

**Transfer funds in the amount of \$306,648.81 to +
frAccel Schools and Inkster Preparatory Academy Account.**

Treasurer Jenkins motioned to transfer \$306,648.81 to Accel Schools and Inkster Preparatory Academy Account.

Supported by: Vice President Williams

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Williams - Aye
- Jenkins – Aye
- Brown – Aye

Transfer funds in the amount of \$6,779.85 to the Charter School Expansion Grant.

Treasurer motioned to transfer \$6,779.85 to the Charter School Expansion Grant account.

Supported by: Vice President Williams





Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Williams - Aye
- Jenkins – Aye
- Brown – Aye

Transfer funds in the amount of \$4,486.14 to board account.

Treasurer Jenkins motioned to transfer \$4,486.14 to the board account.

Supported by: Trustee Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Williams - Aye
- Jenkins – Aye
- Brown – Aye

Amendment to FY 2023-24 Budget

Moved by Treasurer Jenkins to approve the amended budget.

Supported by: Trustee Brown

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden – Aye
- Williams – Aye
- Jenkins – Aye
- Brown – Aye

CMU Report

Mr. Trout thanked President Oden for attending president roundtable and Trustee Brown for attending the new board member orientation.

1. The school mission statement may need to be updated to accommodate the addition of the middle school. This will require an amendment to the contract.
2. There is still one board member short. Resolution must be in by January to be considered for April.
3. Trustee Brown was present with a plaque from CMU as well as a name plate.

Extended Public Comment

No extended public comment.





Other Business

None

21st Century Monthly Report

The 21st Century monthly information report was received.

Adjournment

Treasurer Jenkins moved to adjourn the meeting at 7:45 p.m.

Supported by: Vice President Williams

Votes For: 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Jenkins – Aye

Williams – Aye

Brown - Aye

There being no further business, the meeting was adjourned at 7:45 p.m.

Meeting Minutes Approval

I certify these minutes for approval for the Regular Board Meeting held on **November 15, 2023**, at which a quorum was present.

Board Secretary Name: Ernestine Williams

Signature: *Ernestine Williams* 1/24/24

