



REGULAR BOARD OF TRUSTEES MEETING
February 28, 2024
27355 Woodsfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:13 pm

Roll Call

President Oden performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Eric Brown - Vice President
Tanya Jenkins – Treasurer

Absent:

Ernestine Williams – Secretary

Quorum was confirmed.

The following individuals attended the meeting:

Pamela Farris, Regional Vice President, Accel Schools
Jonathan Trout, Authorizer Liaison, Central Michigan University
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC
Vanessa Guley, Provision Governance Consultant
Charles Moore, C.L Moore and Associates

Public Comment

There was no public comment.

Approval of Agenda

Treasurer Jenkins moved to approve the Regular Board Meeting Agenda for February 28, 2024 with an addition to add the Provision Business Solution Invoice IPA #2.24 for \$3,500 under the consent agenda items.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins – Aye

Approval of Consent Agenda Items





Approval of the January 24, 2023, Regular Board Meeting Minutes
 Provision Business Solution Invoice IPA 1.24 Amount \$3,500.00
 Provision Business Solution Invoice IPA 2.24 Amount \$3,500.00
 Transparency Reporting Certification Form

Vice President Brown moved to approve the January 24, 2024, Regular Board Meeting Minutes, Provision Business Solutions Invoice IPA 1.24 in the amount of \$3,500, Provision Business Solutions Invoice IPA 2.24m, in the amount of \$3,500, and the Transparency Reporting Certification Form.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

**Oden – Aye
 Brown – Aye
 Jenkins– Aye**

Old Business

CMU Education Program Review Presentation

Ms. Farris communicated the following regarding IPA's Education Performance Review visit from Central Michigan University:

- Four team members from CMU visited classrooms and talked with staff the entire school day.
- The IPA staff (led by Ms. Dudley) presented a presentation related to IPA's culture, community, staffing, etc.
- CMU's findings were throughout the instructional sessions, the implementation of gradual relief via the teachers were not engaging students in a rigorous way—it was more basic instruction. However, the school's Instructional Structure is in place and the novice teachers are learning how to instruct.
- IPA's process goal as a partnership school is the "learning environment". However, CMU felt the climate in some of the classrooms was not conducive for all students.
- CMU did not observe differentiating instructions for students with special needs in some of the classrooms.
- CMU felt the staff was enjoyable, supported, and received a lot of professional development. However, some improvements are needed.

New Business

Consider LB Management Services Contract Agreement dated January 1 - December 31, 2024

Treasurer Jenkins moved to accept the Contract Agreement for LB Management & Consulting dated January 1 – December 2024.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

**Oden – Aye
 Brown – Aye
 Jenkins – Aye**

Treasurer Jenkins moved to approve LB Management & Consulting invoice #INV - 0704 for \$400.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0





The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Jenkins – Aye

Consider Strategic Planning Proposal in the amount of \$19,000.00 submitted by Provision Business Solutions

Treasurer Jenkins moved to approve the Strategic Planning Proposal submitted by Provision Business Solutions in the amount of \$19,000 from Esser funds.

Supported by: Vice President Brown

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Jenkins – Aye

Accel Schools ESP Report

ESP Report

Ms. Farris communicated the following:

- A new system for enrollments will send text messages to families about student re-enrollment.
 - Re-enrollment started February 5th and parents have until March 4th to provide intent to return.
 - As of 2/22, 135 students will be re-enrolling.
- New Enrollment starts March 4th - 29th
 - Target number is 225 students.
- March 1st – Kindergarten for a Day event
- Spring Immunization – currently at 100%
- Restroom renovation has been pushed back to March 2024
- Trinity Transportation – Will no longer serve the SE area. An RFP for this service will need to be conducted for next year.
- There may be consideration for the reinstatement of cursive writing back into the school curriculum.
- Aviation/Aeronautics – encouraging students to go into the field.
- Legislative Update Budget
- Great Start Readiness Program 2024 – Looking at the possibility of adding pre-school.
 - Modification to the current license and inspection would be required.

Compliance Report

Ms. Farris presented the compliance report and currently the school is 100% compliant. She also communicated the following:

- MWEA results – meeting state goals.
- Fall benchmark presentation will occur in October.
- Everything must be uploaded to the **MICIP** improvement dashboard
- Attendance Officer – requested additional funds for salary as a full-time position. The proposed salary was low.

Inkster Preparatory Academy School Leader's Report- Tiffany Dudley





Leadership Report

Ms. Dudley provided the following updates and information:

- WI NWEA Testing
 - Fall-Winter Growth – On track to meet goals for Spring
- NEWA Cohort Review
- Special Populations in Reading & Speech
- After school tutoring for 3rd and 5th grade
- Testing Preparation
- Attendance Enrollment – Currently 240 Students
 - Re-enrollment began February 20, 2024
- Referral and Suspension Data
- Tutoring – 43 enrolled / 36 attending
- Student Outcomes for K1 – 8th grade
- MDE Partnerships
- 21-H application was approved

Accel Schools Finance Report

Monthly Unaudited Financial Report – January FY24

Mr. Pei provided a recorded update on January 31, 2024, Unaudited Financials, an overview of the budget and funding sources.

Vice President Brown motioned moved to accept the Monthly Unaudited Financial Report for January FY24.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

MDE Expansion Grant Monthly Expenditure

Treasurer Jenkins moved to accept the MDE Expansion Grant Monthly Expenditures in the amount of \$63,718.73.

Supported by: Vice President Brown

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye

Brown – Aye

Jenkins - Aye

MDE Expansion Grant Status Progress Report Update January 2024

Vice President Brown moved to accept the MDE Expansion Grant Status Progress Report Update for January 2024.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye





Brown – Aye
Jenkins – Aye

Committee Reports

Education Committee

Vice President Brown communicated that the meeting went well, but some improvements are needed. It was noted that there have been improvements in math and reading.

Finance Committee

President Oden stated that Mr. Pei presented his report during the finance-meeting, and he wanted the board to be aware that ESSER funding will be ending in September; utilization of At Risk and Title 1 funds; and increasing the surplus. Mr. Pei provided the following dates for the preparation of the 2024-2025 Budget: March 27-Budget requests for FY24; April 24-Present draft budget to the Board; May 22-Final Review of budget; June 10-Public Hearing for the budget; and June 26-Budget approval.

Transfer funds in the amount of \$4,306.75 to Inkster Preparatory Academy for January 2024.

Vice President Brown moved to transfer \$4,306.75 to Inkster Preparatory Academy’s Board Account for January 2024.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Jenkins – Aye

Transfer Funds in the amount of \$276,922.19 from Inkster Preparatory to Accel Schools.

Vice President Brown moved to transfer \$276,922.19 from Inkster Preparatory Academy’s General Fund Account to Accel Schools.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden – Aye
Brown – Aye
Jenkins – Aye

CMU Report

Mr. Trout communicated the following:

- Board Attendance Policy – It can be amended.
- 3/12/24 – Webinar for Onboarding new board members
 - Requesting the board to provide the expectations of new board members and to memorialize it.
- 3/14/24 – Board Members Reception – Central Kitchen





- 3/19/24 – Tuition and Programs Webinar
- 8/15/24 - Annual Conference – please be sure to register

Extended Public Comment

Ms. Gulley thanked the board for the approval of the contract for Strategic Planning. She inquired about the contact people from the board and management team that she'll be working with.

Mr. Trout communicated the expectation to acquire another board member.

Other Business

Nothing was reported.

Information Only

21st Century Monthly Report

A report was provided to the board for review.

Adjournment

Vice President Brown moved to adjourn the meeting.

Supported by: Treasurer Jenkins

Votes For: 3 Votes Against: 0

The vote was unanimous in favor of the motion.

Oden - Aye

Brown - Aye

Jenkins - Aye

There being no further business, the meeting was adjourned at 7:48 pm.

Meeting Minutes Approval

I certify these minutes for approval for the Regular Board Meeting held on **February 28, 2024**, at which a quorum was present.

Board Secretary Name: Ernestine Williams

Signature: 





