



REGULAR BOARD OF TRUSTEES MEETING  
October 25, 2023  
27355 Woodsfield St., Inkster, MI 48141  
6:00 pm

---

**Call to Order**

---

President Oden called the meeting to order at 6:19 pm

---

**Roll Call**

---

Secretary Williams performed the roll call to confirm quorum.

**Present:**

Delphine Oden - President  
Ernestine Williams – Vice President & Secretary  
Tonya Jenkins – Treasurer  
Eric Brown - Trustee

**Absent:**

**Quorum was confirmed.**

**The following individuals attended the meeting:**

Tiffany Dudley, School Leader, Inkster Preparatory Academy  
Patti Ashley, Finance Manager, Accel Schools  
Ida Darwiche, Representative, 21<sup>st</sup> Century (left before presentation)  
Vanessa Gully, Provision Governance Consultant  
Charles Moore, Accountant, CL Moore and Associates  
Kaly Bhatt, Compliant Officer

---

**Public Comment**

---

There was no public comment.

---

**Approval of Agenda**

---

Vice President Williams moved to approve the Regular Board Meeting Agenda for October 25, 2023 with the removal of item VII, FY22 Audit Presentation and Approval and Trinity Transportation Amendment under New Business.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye  
Williams - Aye  
Jenkins – Aye  
Brown - Aye





---

## Approval of Consent Agenda Items

---

Vice President Williams moved to approve the September 27, 2023, Regular Meeting Minutes, Provision Business Solutions Invoice #IPA 9.23, in the amount of \$3,500, and LB Management and Consulting invoice #0703, in the amount of \$300.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins - Aye

Brown - Aye

---

## Old Business

---

a. Bank Transaction

Treasurer Jenkins reported that there had been a discrepancy in a cashier's check for LB Management and Consulting which will be cancelled.

---

## New Business

---

### Hampton Security Amendment

Moved by Vice President Williams to accept the Hampton Security Amendment of \$25.50 per billable hour with a minimum of four hours for security during the board meetings.

**Supported by:** Treasurer Jenkins

**Votes For:** 3 **Votes Against:** 1

The vote was 3 for and 1 against.

Oden - Nay

Williams - Aye

Jenkins - Aye

Brown - Aye

### Lake Star Restroom Stall Replacement

Moved by Vice President Williams to approve the Lake Star Restroom Stall Replacement in the boys' and girls' bathrooms, in the amount of \$13,200.

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins - Aye

Brown - Aye





---

## Accel Schools ESP Report

---

### ESP Report

Ms. Farris was not in attendance therefore the report was reviewed. Any questions can be referred to her for clarification.

### Accel Schools Compliance Report

Ms. Bhatt communicated that the IPA Board is currently 93% on time, 2 reports late, and 81% accurate.

---

## Inkster Preparatory Academy School Leader's Report- Tiffany Dudley

---

### MDE/ISD Partnership Agreement Update

- 21H Grant has been submitted and awaiting an update.
- All amendments have been approved for CSP Grant.
- M-Step data review has been completed.
- Gaining a literacy consultant and MTSS consultant.

---

## Accel Schools Financial Report

---

### Monthly Unaudited Financial Report – September FY23

Mrs. Ashley provided an update on September 30, 2023, Unaudited Financials, an overview of the budget and funding sources.

Treasurer Jenkins motioned to accept the Unaudited September 30, 2023, Financial Report.

**Supported by:** Vice President Williams

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

Brown - Aye

### MDE Expansion Grant Monthly Expenditure

There was one item to be approved by the board which was the \$1,000 oversight for Charles Moore CPA Group.

Three purchase orders have been created for three different grant tasks.

Vice President Williams motioned to approve the MDE Expansion Grant Monthly Expenditure in the amount of \$1,000.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye





Jenkins – Aye  
Brown - Aye

**MDE Expansion Grant Status Progress Report Update September 2023**

Mrs. Ashley provided an update on the MDE Grant Report for September 2023.

Vice President Williams motioned to accept the MDE Expansion Grant Status Progress Report Update for October. 2023.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye  
Williams - Aye  
Jenkins – Aye  
Brown - Aye

---

**Committee Reports**

---

**Education Committee**

No committee report.

**Finance Committee**

No committee report

**Transfer funds in the amount of \$36,626.19 to Accel Schools and Inkster Preparatory Academy Account.**

Vice President Williams motioned to transfer \$36,626.19 to Accel Schools and Inkster Preparatory Academy Account.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye  
Williams - Aye  
Jenkins – Aye  
Brown – Aye

**Transfer funds in the amount of \$1,000.00 to the Charter School Expansion Grant.**

Vice President Williams motioned to transfer \$1,000.00 to the Charter School Expansion Grant account.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.





Oden – Aye  
Williams - Aye  
Jenkins – Aye  
Brown - Aye

---

### CMU Report

---

Mr. Trout was not in attendance.

- 8<sup>th</sup> graders are registered to attend Fire Up at CMU in April.

---

### Extended Public Comment

---

It was noted that the board was ready and available to receive and approve the audit, however, it was not available.

---

### Other Business

---

Provision has agreed to conduct a retreat for November 18<sup>th</sup>, 9:00 a.m. -1:00 p.m.

### 21<sup>st</sup> Century Monthly Report

The 21<sup>st</sup> Century monthly information report was received.

---

### Adjournment

---

Treasurer Jenkins moved to adjourn the meeting at 7:12 p.m.

**Supported by:** Treasurer Jenkins

**Votes For:** 4 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye  
Jenkins – Aye  
Williams – Aye  
Brown - Aye

There being no further business, the meeting was adjourned at 7:12 p.m.

---

### Meeting Minutes Approval

---

I certify these proposed minutes for approval for the Regular Board Meeting held on **October 25, 2023**, at which a quorum was present.

Board Secretary Name: Ernestine Williams





Signature: *Ernestine Williams* 11/15/23

