



REGULAR BOARD OF TRUSTEES MEETING
September 27, 2023
27355 Woodfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:15 pm

Roll Call

Secretary Williams performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Ernestine Williams – Vice President & Secretary
Tonya Jenkins – Treasurer

Absent:

Quorum was confirmed.

The following individuals attended the meeting:

Tiffany Dudley, School Leader, Inkster Preparatory Academy
Pamela Farris, Regional Vice President, Accel Schools
Patti Ashley, Finance Manager, Accel Schools
Jonathan Trout, Authorizer Liaison, Central Michigan University
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC
Ida Darwiche, Representative, 21st Century
Vanessa Gully, Provision Governance Consultant
Charles Moore, Accountant, CL Moore and Associates

Public Comment

There was no public comment.

Approval of Agenda

Vice President Williams moved to approve the Regular Board Meeting Agenda for September 27, 2023.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye





Approval of Regular Board Meeting Minutes

Vice President Williams moved to approve the August 30, 2023, Regular Board Meeting Minutes with a correction under MDE Expansion Grant that the vote was unanimous against the motion.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye

Old Business

Hampton Security Contract

Ms. Farris communicated the Hampton Security Contract for SY 23 – 24 has been completed with minor changes.

Vice President Williams moved to approve the Hampton Security Contract for SY 23 – 24.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye

New Business

#0702 Invoice for LB Management Consulting, LLC

Vice President Williams moved to accept invoice #0702 for LB Management and Consulting in the amount of \$300 for transcription services.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye

IPA 8.2320 Invoice for Provision Business Solution

Vice President Williams moved to accept invoice #IPA 8.2320 for Provision Business Solution in the amount of \$3,500 for board consulting services.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.





Oden - Aye
Williams - Aye
Jenkins – Aye

#1508 Invoice for Clairmont Group

Vice President Williams moved to accept invoice #1508 for Clairmont Group in the amount of \$3,399 for fieldwork in connection with Audit Services for Inkster Preparatory Academy.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye
Williams - Aye
Jenkins – Aye

#1510 Invoice for Clairmont Group

Vice President Williams moved to accept invoice #1510 for Clairmont Group in the amount of \$4,401 for final billing in connection with Audit Services for Inkster Preparatory Academy.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye
Williams - Aye
Jenkins – Aye

#4929 Invoice for The Allen Law Group PC

Vice President Williams moved to accept invoice #4929 for The Allen Law Group in the amount of \$1,550.40 for review of various contracts.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye
Williams - Aye
Jenkins – Aye

21st Century Monthly Report

Ms. Darwiche communicated the following:

- Program is off to a good start, full of students.
 - Currently in 3rd week
- More academically focused this year.

Accel Schools ESP Report





ESP Report

Ms. Farris communicated the following:

- Human Resources – Hired a 4th grade teacher and special education support team (speech and language teacher, OT, PT, social work and special education coordinator).
Are still in need of the following positions:
 - Attendance officer
 - Two Paraprofessional
 - Title 1 Interventionist
- Greenhouse is the recruitment platform used to recruit staff.
- Re-Enrollment /enrollment numbers:
 - 253 students
 - 226 present today
 - Over 75% daily attendance
- Week of Oct. 1st is Count Day
 - In house celebration with staff and students will be provided
- New Bus started 9-14
- Waiting for windows to be delivered and installed.
- HVAC duct system will be cleaned and sensors.
- Cracks in the school columns needs repairing.
- Landscaping
- School branding

Accel Schools Compliance Report

Ms. Farris communicated that the IPA Board is currently 100% compliant (80% accuracy) with Epicenter.

Inkster Preparatory Academy School Leader's Report- Tiffany Dudley

MDE/ISD Partnership Agreement Update

- The partnership agreement is going well; the team has been meeting on a consistent basis.
- Working to establish rules for goal monitoring.
- Have been offering virtual tutoring for 3rd and 5th grade.

Leadership Report

Ms. Dudley provided the following updates and information:

- Back to school bash – over 200 attendees
- Attendance – goal to decrease chronic absences.
 - Currently 79% attendance rate for 11-day average.
 - 100% attendance will be awarded with pizza party.
- Inkster Prep School Chant / School Creed award
- Attendance campaign
- M-Step results





Accel Schools Financial Report

Monthly Unaudited Financial Report – August FY23

Mrs. Ashley provided an update on August 31, 2023, Unaudited Financials, an overview of the budget and funding sources.

Treasurer Jenkins motioned to accept the Unaudited August 31, 2023, Financial and Audit Report.

Supported by: Vice President Williams

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

MDE Expansion Grant Monthly Expenditure

Mr. Charles Moore communicated the prior process for issuing checks for IPA vendors, the disconnect after the change in leadership, and what they've done to correct the issue.

Vice President Williams motioned to approve the MDE Expansion Grant Monthly Expenditure in the amount of \$2,000.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

MDE Expansion Grant Status Progress Report Update September 2023

Mrs. Ashley provided an update on the MDE Grant Report for September 2023.

Vice President Williams motioned to accept the MDE Expansion Grant Status Progress Report Update for September 2023.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

Committee Reports

Education Committee

No committee reports.





Finance Committee

Treasurer Jenkins communicated she has the Expansion Grant checks from May 2023.

Transfer funds in the amount of \$276,485.77 to Accel Schools and Inkster Preparatory Academy Account.

Treasurer Jenkins motioned to transfer \$276,485.77 to Accel Schools and Inkster Preparatory Academy Account.

Supported by: Vice President Williams

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

Transfer funds in the amount of \$2,000.00 to the Charter School Expansion Grant.

Treasurer Jenkins motioned to transfer \$2,000.00 to the Charter School Expansion Grant account.

Supported by: Vice President Williams

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

CMU Report

Mr. Trout communicated the following:

- Fire Up registration for 8th graders; ensure students have been registered.

Extended Public Comment

No extended public comment.

Other Business

No Other Business

Adjournment

Vice President Williams moved to adjourn the meeting.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.





Oden - Aye
Jenkins - Aye
Williams - Aye

There being no further business, the meeting was adjourned at 7:35 pm.

Meeting Minutes Approval

I certify these minutes for approval for the Regular Board Meeting held on **September 27, 2023**, at which a quorum was present.

Board Secretary Name: Ernestine Williams

Signature: *Ernestine Williams* 10/25/23

