



REGULAR BOARD OF TRUSTEES MEETING
August 30, 2023
27355 Woodsfield St., Inkster, MI 48141
6:00 pm

Call to Order

President Oden called the meeting to order at 6:15 pm

Roll Call

President Oden performed the roll call to confirm quorum.

Present:

Delphine Oden - President
Ernestine Williams – Vice President & Secretary
Tonya Jenkins – Treasurer

Absent:

Quorum was confirmed.

The following individuals attended the meeting:

Tiffany Dudley, School Leader, Inkster Preparatory Academy
Pamela Farris, Regional Vice President, Accel Schools
Patti Ashley, Finance Manager, Accel Schools
Jonathan Trout, Authorizer Liaison, Central Michigan University
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC
Vanessa Gully, Provision Governance Consultant
Anisha Barnwell, Director of Academics, Inkster Preparatory Academy

Public Comment

There was no public comment.

Approval of Agenda

Vice President Williams moved to approve the Regular Meeting Agenda for August 30, 2023, with an addition to add invoice #0700 for \$475 from LB Management, LLC and invoice #1493 for \$2,500 from Clairmont Group under New Business.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye
Williams - Aye
Jenkins – Aye





Approval of Special Board Meeting Minutes

Vice President Williams moved to approve the August 2, 2023, Special Board Meeting Minutes.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye

Old Business

MDE CSP Grant Updates

Ms. Farris communicated the following:

- Had a great meeting after the complete walk-through. Trustee Oden, Trustee Williams, and Ms. Farris performed a pre-walk-through to prepare for the meeting.
- The approval list will be reviewed for revision and approval from the board.

New Business

Hampton Security Contract

Ms. Farris communicated the Hampton Security Contract for SY 23 – 24 has been completed and will be submitted for review by the board's legal team. No changes have been made and will be presented at the next board meeting.

Board Policy SPR23 Update

Ms. Farris communicated that the Board Policy Spring Updates has eleven (11) policy updates with seven (7) being adopted.

Vice President Williams moved to approve and adopt the Spring 2023 Technology Board Policy Update.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye

Vice President Williams moved to approve and adopt the Spring 2023 Regular Board Policies.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye





#0700 Invoice for LB Management Consulting, LLC

Vice President Williams moved to accept invoice #0700 for LB Management and Consulting in the amount of \$475 for transcription services.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden - Aye
- Williams - Aye
- Jenkins - Aye

#1493 Invoice for Clairmont Group

Vice President moved to accept invoice #1493 for Clairmont Group in the amount of \$2,500 for audit planning and administration services.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

- Oden - Aye
- Williams - Aye
- Jenkins - Aye

21st Century Monthly Report

Nothing was presented.

Accel Schools ESP Report

ESP Report

Ms. Farris communicated the following:

- Human Resources - Hiring of staff using Greenhouse Staffing recruitment services:
 - Certified Math and Science Teacher
 - Art Teacher
 - Paraprofessional
 - J1 International Teacher
 - Title 1 Interventionist
- Re-enrollment: 255 students
 - New applications verified: 243.
 - Applications/Documents Not Completed: 25
 - Started: 30
- Enrollment Marketing/ Open-House Orientation was held 8/30/2023.
- Operations and Facilities
 - Will have a fire inspection this month with Inkster Fire Department.
 - Internal facility inspection will be performed.
 - Will replace and repaint restroom stall doors.
 - Disposing of old technology.





Accel Schools Compliance Report

Ms. Farris communicated that the IPA Board is currently 100% compliant with Epicenter.

Inkster Preparatory Academy School Leader's Report- Tiffany Dudley

Ms. Dudley provided the following updates and information:

- Summer School attendance percentage rates – average between 62% - 73%
- Enrollment as of August 19th - the goal is 250 and the school has currently surpassed this number.
- Community Events:
 - New Jerusalem Missionary Baptist Church
 - Back to School Bash
 - Inkster Family Skate
- IPA Staffing
- Amendments to the School Process

MDE/ISD Partnership Agreement Update

- Met with partners on August 24, 2023, for posting and access to staffing positions.
- Beginning the next phase with professional training for administration staff.
- Monthly PD requests

Accel Schools Financial Report

Monthly Unaudited Financial Report - July FY23

Mrs. Ashley provided an update on July 31, 2023, Unaudited Financials, an overview of the budget and funding sources.

Vice President Williams motioned to accept the Unaudited July 31, 2023 Financials.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams - Aye

Jenkins – Aye

MDE Expansion Grant Monthly Expenditure

Mrs. Ashley provided an update on the MDE Expansion Grant. Nothing new was reported.





MDE Expansion Grant Status Progress Report Update August 2023

Mrs. Ashley provided an update on the MDE Grant Report for August 2023.

Vice President Williams motioned to accept the MDE Expansion Status Report for August 2023.

Supported by: Treasurer Jenkins

Votes For: 0 **Votes Against:** 3

The motion was rejected.

Oden – Nay

Williams - Nay

Jenkins – Nay

Committee Reports

Education Committee

No committee reports.

Finance Committee

Treasurer Jenkins communicated she has the Expansion Grant checks from May 2023.

CMU Report

Mr. Trout communicated the following:

- NWEA Academic Performance Report
- Board Candidate Brown will be going before the CMU Board next month.

Extended Public Comment

No extended public comment.

Other Business

President Oden shared the technology applications she would need assistance with to stay connected with IPA Board and school updates.

Adjournment

Vice President Williams moved to adjourn the meeting.

Supported by: Treasurer Jenkins

Votes For: 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams - Aye

Jenkins – Aye

There being no further business, the meeting was adjourned at 8:34 pm.





Meeting Minutes Approval

I certify these minutes for approval for the Regular Board Meeting held on **August 30, 2023**, at which a quorum was present.

Board Secretary Name: Ernestine Williams

Signature: *Ernestine Williams* 9/27/2023

